Public Event

11.11.26

LONDON TRAVELWATCH

Finance Report - Month Ending 30 September 2026

Author: Shahid Mohammed, Head of Finance & Resources

Board paper: LTW853
Agenda item: 09
Drafted: 03.11.2026

This paper accompanies the September 2026 management accounts and the 2026-27 forecast following the half-year budget review. The accounts, circulated on 13 October, are presented again for the 11 November Board meeting as October accounts are not expected to be ready. The commentary also includes relevant developments since September.

Revenue Income & Expenditure Report

1. Revenue Income

Grant of £1,232,000 has been agreed with the GLA for the year, including £29,000 funding for a cost of living pay award estimated at 3.2%. Income has been profiled monthly.

2. Revenue Expenditure

Staff costs:

Pay costs to 30 September are in line with the revised forecast. Total fixed pay costs are forecast to remain in line with the annual budget. Implementation of the staff pay award remains pending confirmation from the GLA which is now estimated to take place in December.

Overheads:

The revised forecast includes £22,000 of additional costs above the original budget for HR consultancy, legal and professional support relating to employment terms and conditions, further HR support, HR matters and lease renewal. The half-year review has identified offsetting savings, and the forecast closing reserve is set out below. As discussed with the Board earlier in the year, any one-off HR-related costs beyond those included in the revised forecast may require further reserve drawdown, depending on the final cost position and subject to approval. All other costs remain in line with the revised forecast.

Savings include £5,000 on IT/software, £2,000 on website support and £2,000 on other operating costs. The £22,000 recruitment budget is retained primarily for CEO recruitment and initial indicative costs remain within budget. Overall recruitment costs will continue to be monitored.

Project costs:

The half-year review reduced the project forecast from £80,000 to £60,000. Reductions of £20,000 for Better transport services, £15,000 for More accessible, inclusive & secure transport and £2,000 for Closer working with the Transport Committee are partly offset by a £2,000 increase for Public opinion surveys and a new £15,000 Campaigns/project contingency. The contingency is included within the £60,000 forecast, giving net savings of £20,000. Spend to date is limited; the forecast assumes that the allocation, including contingency, will be used in the second half of the year.

Funding to/from reserves and reserves at the year-end

Opening reserves were £227,000. The September draft forecast incorporates the half-year review and gives a closing reserve of £220,000. Any further reserve use will be reported to the Board.

Cash Flow

The bank balance at 30 September 2026 was £274,000.

3. Recommendation

That the Board consider the report, review the September management accounts and note the revised forecast.