
Confidential Minutes

Agenda item: 12
Drafted: 10.10.16

Confidential minutes of the Policy committee held on 28 June at 169 Union Street, London SE1 0LL

These minutes are in addition to the public minutes of a meeting of the Committee on the same date. In that meeting it was resolved, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it was desirable in the public interest that the public should be excluded for this part of the meeting.

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- 1 **Confidential minutes and matters arising**
- 2 **Small stations (PC097)**
- 3 **Meeting review**

Present

Members

Chris Brown, Richard Dilks, Glyn Kyle, Stephen Locke, Abdikafi Rage, John Stewart (Chair), Ruth Thompson

Secretariat

Tim Bellenger	Director, Policy & Investigation
Janet Cooke	Chief Executive
Richard Freeston-Clough	Communications Officer
Sharon Malley	Executive Assistant
Robert Nichols	Policy Officer (RN)

Minutes

1 **Confidential minutes, declarations of interest and matters arising**

The confidential minutes of the Policy committee held on 23 February were agreed and signed as a correct record. There were no matters arising or additional declarations of interest.

2 **Small stations (PC097)**

The Director, Policy and Investigation, presented the draft report on small stations. He said that the cut-off point for a small station in the report was one having less than one million entries and exits per year. Given the number of small stations in the London rail area, this accounted for over 91 million passenger journeys every year, which was a significant number.

The report noted that data about small stations had improved since the introduction of Oyster Pay As You Go and the report aimed to start a discussion about facilities that could be expected at small stations.

Members noted that the Office of Rail and Road data on station usage was the most comprehensive available but was not flawless as the lack of barriers or ticket offices at some stations meant that measuring passenger flows was difficult. This could be highlighted in the report.

It was noted that the report would benefit from added colour, by focusing in greater detail on the nature of the problem and offering possible solutions. This could be done visually, such as a map of small station distribution and pictures of poorer stations. Information such as growth in use of small stations could be presented graphically for greater impact.

It was noted that the National Rail Passenger Survey asked respondents about their journeys, not about their stations, so would not capture issues relating to facilities at small stations. Future survey waves would include surveys handed out on trains, so users of small stations may be better represented, but data specifically about small stations would have to be captured separately.

Members noted that the presence of commercial facilities at stations was important, particularly for stations that were unstaffed.

It was agreed that the report should be clear on what outcomes were hoped for. A second draft would be circulated to members for comment when available.

Action: Director, Policy and Investigation

3 Meeting review

It was agreed that the meeting had been useful in moving various issues forwards. It was helpful to hold occasional meetings without external speakers in order to concentrate more fully on internal discussions.

It was noted that the TfL performance report should have included only updated elements and there was a risk that this could cause confusion. The version circulated for this meeting would be replaced with an updated and complete version when the information was available.

No specific media opportunities were identified as arising from the meeting.