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**Secretariat memorandum**

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Agenda item: 6

PC148

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Matters arising

**1 Purpose of report**

- 1.1. To record responses to or further information received on matters arising from previous meetings.

**2 Recommendation**

- 2.1. That the report is received for information

**3 Information**

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Operations and Communications team, rather than in person at the meeting.

**4 Equalities and inclusion implications**

- 4.1. None – report is for information only.

**5 Financial implications**

- 5.1. None – report is for information only.

**6 Legal powers**

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

## Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1.	12.06.18	6	Arrange to meet with new Mayor of Watford, Peter Taylor, to discuss the Croxley link.	Director, Policy and Investigation	Meeting scheduled for 7 December 2018.	<b>Complete</b>
2.	11.09.18	8	Publicise successful cases from Casework Q1 performance report.	Operations and Communications Manager	Added to website.	<b>Complete</b>
3.	11.09.18	9	Present RTA data before PPM data in Network Rail Q2 performance report.	Policy Officer (KB)	Implemented in new report.	<b>Complete</b>
4.	11.09.18	10	Circulate TfL performance report to members upon its completion.	Senior Policy Officer	Sent to members on 29.11.18.	<b>Complete</b>