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**Secretariat memorandum**

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Agenda item: 6

PC123

Drafted: 11.09.17

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Matters arising

**1 Purpose of report**

- 1.1. To record matters arising from previous meetings of the Policy committee and give progress on their resolution.

**2 Recommendation**

- 2.1. That the report is received for information.

**3 Information**

- 3.1. The table at Annex A indicates the current position in relation to matters arising from previous meetings of the Policy committee.
- 3.2. Updates for inclusion in this report were invited five working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

**4 Equalities and inclusion implications**

- 4.1. None – report is for information only.

**5 Legal powers**

- 5.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

**6 Financial implications**

- 6.1. None – report is for information only.

No	Date	Minute	Action	London TravelWatch Owner	Status	Complete
1	26.09.17	5	Report details of satisfaction questionnaire responses to Governance committee	Executive Assistant	This was reported at the November governance committee	<b>Complete</b>
2	26.09.17	5	Invite Office of Rail and Road to Policy committee meeting	Executive Assistant	This is on the agenda for the December Policy committee	<b>Complete</b>
3	26.09.17	6	Consider progress with implementation of the Gibb review at future meeting	Executive Assistant	This is pencilled in for the March Policy committee	<b>Complete</b>
4	26.09.17	6	Consider issue of fares and ticketing simplification at future meeting	Executive Assistant	This is on the forward plan for future consideration	<b>Complete</b>
5	26.09.17	9	Check the wording in the TfL performance report relating to Dial-a-Ride to ensure it gives a full picture	Policy Officer (KB)	This will be amended in future versions of the report	<b>Complete</b>
6	26.09.17	C2	Amend report on season ticket research in line with members' comments	Director, Policy and Investigation	Report was published in October incorporating members' comments	<b>Complete</b>