



Agenda item: 4

Secretariat memorandum

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Key activities

1 Purpose of report

1.1. To advise members of activities undertaken since last meeting by the secretariat or members in relation to operational transport matters pertaining to this committee. Note that activities concerning strategic transport matters are reported to Board meetings.

2 Recommendation

2.1. That the report is received for information.

3 Information

3.1. The table attached at below contains a list of operational meetings attended by senior officers of London TravelWatch with various transport providers and organisations. The meetings are a key way for London TravelWatch to exercise its influence in decision-making.

4 Equalities and inclusion implications

4.1. This report poses no specific equalities and inclusion implications.

5 Financial implications

5.1. No specific financial implications for London TravelWatch arise from this report.

6 Legal powers and financial implications

6.1. Section 248 of the Greater London Authority Act 1999 requires London TravelWatch (as the London Transport Users Committee) to consider, and where it appears to it to be desirable, to make recommendations with respect to any service or facility provided by or for (or in the case of hackney carriages and private hire vehicles, licensed by) Transport for London, other than a matter relating to the transportation of freight, if it has been the subject of representations made by or on behalf of users of that service or facility. Section 252B of the same Act places a similar duty on the Committee in respect of users or potential users of railway services provided wholly or partly within the "London railway area" as defined under the provisions of the Railways Act 1993. The Consumer Affairs Committee is not required to consider matters which appear to it to be frivolous or (in the case of railway services) vexatious.

Organisation	Notes	Relevant Officers and Members	Date (chronological)
Pierre Delalande, Eurostar	Eurostar handling of service disruption	Chief Executive; Casework Manager	04.09.15
Jeff Halliwell, Chair; Anthony Smith, Chief Executive; Transport Focus	General update	Chair; Chief Executive	07.09.15
Tom Copley AM	Assembly member input to business plan	Chair; Chief Executive	08.09.15
David Bellinger, Steer Davies Gleave	Informal discussion of SDG's work on Twitter rail incident analysis	Chief Executive; Director, Policy and Investigation; Policy Officers	10.09.15
TfL Underground	Presentation on risk and visit to Holborn escalators and Marylebone wind tunnel	Safety Adviser	11.09.15
Department for Transport	Franchising	Director, Policy and Investigation; Policy Officer (RN)	15.09.15
Rail Safety and Standards Board	Risks posed by luggage	Safety Adviser	15.09.15
Victoria Business Improvement District	Victoria station visit	Policy Officer (VS)	17.09.15
Transport for London	London passenger requirements for London Overground 2 concession	Director, Policy and Investigation; Policy Officer (RN)	17.09.15
Parliamentary Advisory Council for Transport Safety	Rail safety working party	Safety Adviser	17.09.15
Network Rail	Review of incident, displaced conductor rail at Wandsworth Common station	Director, Policy and Investigation; Safety Adviser	18.09.15
Transport for London	London Underground modernisation quarterly meeting	Director, Policy and Investigation; Policy Officer (RN)	18.09.15
Arriva Trains	London passenger requirements for London Overground 2 concession	Director, Policy and Investigation; Policy Officer (RN)	21.09.15
Fiona Twycross AM	Assembly member input to business plan	Chair; Chief Executive	22.09.15
Vernon Everitt, Director of Marketing, Communications and Customer Experience, Transport for London	Spending review; political update; 100 years of women in transport; TfL website/London TravelWatch visibility; 15 minute compensation for rail delays; Interchange Matters; TDM; Oyster to Gatwick	Chair; Chief Executive; Policy Officer (VS)	24.09.15
National Rail and Govia Thameslink Railway	Alliance board meeting	Policy Officer (RN)	25.09.15

Organisation	Notes	Relevant Officers and Members	Date (chronological)
Howard Smith, Operations Director, Crossrail	Update on Crossrail and London Rail matters	Chief Executive; Director, Policy and Investigation; Policy Officer (RN)	28.09.15
Dyan Crowther, Chief Operating Officer; Myriam Walburger, Head of Corporate Affairs; Stuart Cheshire; Thameslink Passenger Services Director; all at Govia Thameslink Railway	Integration; performance; Thameslink; revenue protection strategy; marketing	Chief Executive; Director, Policy and Investigation; Policy Officer (RN)	28.09.15
Govia Thameslink Railway	London passenger requirements for London Overground 2 concession	Director, Policy and Investigation; Policy Officer (RN)	28.09.15
Transport for London	Better junctions design review group	Policy Officer (VS)	29.09.15
Transport for London	Statistics update	Casework Manager; Casework Officer (MC)	29.09.15
Transport for London	Crossrail briefing	Policy Officer (KB); Policy Officer (RN)	01.10.15
Department for Transport	Guidance workshop	Director, Policy and Investigation	01.10.15
Department for Transport	European rail policy forum	Director, Policy and Investigation	01.10.15
Peter Austin, Managing Director, London Overground	Bi-lateral meeting	Chief Executive; Director, Policy and Investigation	02.10.15
Nick Brown, Acting Managing Director, and Gareth Powell, London Rail	"Fit for the Future", performance, Tramlink, capacity upgrade	Chair; Chief Executive	07.10.15
London Assembly Police and Crime Committee	Crime on public transport	Chair	08.10.15
London Councils, Trust for London, BDRL	Informal feedback on research into transport affordability	John Stewart, Chief Executive; Director, Policy and Investigation; Policy Officer (CW)	08.10.15
Travel Demand Management board	Victoria line closure, festive services	Chief Executive	12.10.15
Robert Goodwill MP, Parliamentary Under Secretary of State for Transport	Surface transport access to airports, HS2 stations, cycling, interchange issues	Chair; Chief Executive; Director, Policy and Investigation	13.10.15
Trade Union Bill Committee	Impact of industrial action on passengers	Chief Executive; David Sidebottom, Director of Passenger Issues, Transport Focus	13.10.15

In addition, officers attended a number of events including:

- Parliamentary reception to discuss London Overground, hosted by Arriva
- Judging of UK Bus Awards (London section)
- Observation of transport affordability focus groups

Members attended a site visit at Bank station on 22.09.15