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## Secretariat memorandum

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Agenda item 10

LTW 339

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### Appointment of subsidiary bodies 2010

#### 1 Purpose of report

- 1.1 To recommend the appointment of members to London TravelWatch's subsidiary bodies for 2010.

#### 2 Information

- 2.1 London TravelWatch's rules of procedure require that the membership of its subsidiary bodies should be annually reviewed. This usually happens in January but was delayed until March last year because of the appointment of new members in January 2009 and the restructure of the Board's Subsidiary Bodies in April 2009.

- 2.2 The Terms of Reference of the Board's Subsidiary Bodies were agreed on 17 March 2009 (report reference LTW 299 refers).

- 2.3 The following appointments are proposed.

- 2.4 Access to Transport Committee

Onjali Bodrul (Vice-Chair designate), Kevin Davis, Gail Engert (Chair), Sophia Lambert, Sarah Pond and Lorna Reith [ex-officio Sharon Grant]

- 2.5 Consumer Affairs Committee

David Barry (Vice-Chair designate), Terry Bennett, Daniel Francis, Sophia Lambert, Teena Lashmore and Sarah Pond (Chair) [ex-officio Sharon Grant and Lorna Reith]

- 2.6 Fares and Ticketing Committee

David Barry, Onjali Bodrul, Kevin Davis (Vice-Chair designate), Daniel Francis and David Leibling (Chair) [ex-officio Sharon Grant and Lorna Reith]

- 2.7 Transport Services Committee

Terry Bennett (Vice-Chair designate), Gail Engert, Teena Lashmore, David Leibling and Lorna Reith (Chair) [ex-officio Sharon Grant]

## 2.8 Executive Group

Sharon Grant (Chair), Lorna Reith (Deputy Chair), Gail Engert, David Leibling and Sarah Pond.

2.9 It is proposed that if a member of the Executive is unable to attend a meeting of the group then their Vice-Chair should be invited to attend in their place.

2.10.1 There are vacancies on the Fares and Ticketing and Transport Services Committees reflecting the fact that there is currently one vacancy on the Board.

## 3 Equalities and inclusion implications

3.1 No implications of this nature arise directly from this report.

## 4 Legal powers

4.1 London TravelWatch is constituted (as the London Transport Users Committee) under the provisions of the Greater London Authority Act 1999. Paragraph 12 of Schedule 18 of the Act empowers that body to delegate the exercise and performance of any its functions to such sub-committees as it thinks fit.

## 5 Financial implications

5.1 No implications of this nature arise directly from this report although the fact that there is one vacancy on the Board will have a small impact on the budget.

## 6 Recommendations

6.1 That the appointments proposed in paragraphs 2.4 to 2.8 of this report are approved.

6.2 That the subsidiary bodies are reminded that they should each elect Vice-Chairs at their first meeting after this Board meeting.

6.3 That it be agreed that when a member of the Executive is unable to attend any meeting of that group their Vice-Chair should be invited to attend in their place.