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**Secretariat memorandum**

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Agenda item: 5

LTW589

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Matters arising

**1 Purpose of report**

- 1.1. To record responses to or further information received on matters arising from previous meetings.

**2 Recommendation**

- 2.1. That the report is received for information

**3 Information**

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Operations and Communications team, rather than in person at the meeting.

**4 Equalities and inclusion implications**

- 4.1. None – report is for information only.

**5 Financial implications**

- 5.1. None – report is for information only.

**6 Legal powers**

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

## Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1.	24.07.18	6	Check with TfL whether diesel trains will be taken off Gospel Oak-Barking line regardless of whether the process for introduction of electric trains is completed in December.	Director, Policy and Investigation	Electric trains will begin to be introduced in November 2018 replacing diesel units. These will be phased out over a period of time without interruption to service provision.	<b>Complete</b>
2.	24.07.18	6	The report on the Lewisham evacuation incident to be disclosed to the Governance Committee during the confidential session.	Director, Policy and Investigation	Included with the papers for the Policy Committee on 11.09.18.	<b>Complete</b>
3.	24.07.18	6	Publicise the fact that the new TfL Journey Planner now included the fare price for each mode of transport.	Operations and Communications Manager	Information has now been included on the relevant pages on the website.	<b>Complete</b>
4.	24.07.18	7	Check whether there is a link to London Council's website showing the area that the Freedom Pass applies to. If not add this to London TravelWatch's website.	Operations and Communications Manager	There was a link on London TravelWatch's website and visibility has been improved to make the information clearer for people.	<b>Complete</b>
5.	24.07.18	12	Confirm with the Governance Officer whether the meeting dates document for 2019 is the most current version.	Committee and Public Liaison Officer	It was confirmed that the document was the most current version with the amended dates included within it.	<b>Complete</b>