
Secretariat memorandum

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Agenda item: 13

LTW588

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London TravelWatch meeting programme 2019

1 Purpose of report

- 1.1. London TravelWatch's terms of reference state that meeting dates for committees for the following calendar year shall normally be approved by the Board in July each year. This report sets out the proposed calendar of meetings for 2019.

2 Recommendation

- 2.1. Members are requested to approve the meeting programme for 2019.

3 Equalities and inclusion implications

- 3.1. There are no issues of this nature arising from this report.

4 Legal powers

- 4.1. Clause 11(4) of Schedule 18 of the Greater London Authority Act 1999 allows the Board to determine its own procedures. Clause 12 of the same Schedule allows the Board to delegate any of its functions to such sub-committees as it thinks fit.

5 Financial implications

- 5.1. There are no specific financial implications arising from this report.

Meetings 2019



2019	Board meeting	Policy committee	Governance committee	Chairs' Group (1)
January	15.01.19			
February	26.02.19		12.02.19	
March		19.03.19		05.03.19
April	02.04.19			
May			14.05.19	
June		11.06.19		04.06.19
July	09.07.19 (2)		23.07.19	
August				
September		10.09.19		24.09.19
October	15.10.19		05.11.19	
November	19.11.19			12.11.19
December		10.12.19*		

(1) Chairs' Group is attended by Chair of London TravelWatch and Chair of Policy Committee only.

(2) The July Board meeting will take place outside London, with a later start and later finish.

Please note that Board and Policy meetings will begin at 10.00 am and should finish by 1.00 pm. Governance Committee and Chairs' Group meetings will begin at 10.30 am and finish by 1.00 pm. Previously, members have been asked to keep afternoons free following Board meetings for informal discussions, training, site visits etc. We are now proposing 3 full days, as highlighted.

* To be followed by brief Board/staff social event