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**Secretariat memorandum**

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Agenda item: 5

LTW580

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Matters arising

**1 Purpose of report**

- 1.1. To record responses to or further information received on matters arising from previous meetings.

**2 Recommendation**

- 2.1. That the report is received for information

**3 Information**

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Operations and Communications team, rather than in person at the meeting.

**4 Equalities and inclusion implications**

- 4.1. None – report is for information only.

**5 Financial implications**

- 5.1. None – report is for information only.

**6 Legal powers**

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

## Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1.	11.07.17	6	Seek commitment from Transport for London on the publication date of the feasibility study into step-free access at Bank Underground station.	Director, Policy and Investigation	Discussed with Mark Evers, Director of Customer Strategy at TfL. The feasibility study should be published in May 2018.	<b>Complete</b>
2.	24.10.17	7	Raise at TDM board the issues of accessible transport routes being replaced by inaccessible routes during periods of disruption.	Policy Officer (VS)	TfL and Network Rail have committed to considering this issue and reporting back to the TDM Board.	<b>Complete</b>
3.	16.01.18	6	Organise a visit to see the electric Gospel Oak to Barking line when open.	Executive Assistant	On forward plan for the afternoon after the 23 October Board meeting.	<b>Complete</b>
4.	16.01.18	9	TfL to provide information on possible delays of provision of step-free access at Bromley-by-Bow and to investigate whether the lift at Blackhorse Road station can be brought into use.	Executive Assistant	Tabled by TfL at February Board meeting.	<b>Complete</b>
5.	16.01.18	9	TfL to confirm that Night Tube operation did not compromise the ability to perform necessary safety checks.	Executive Assistant	This has been sought from TfL.	<b>In progress</b>
6.	27.02.18	6	Add response from Transport for London on various Underground issues to the website.	Executive Assistant	Briefing note added to papers for February Board meeting	<b>Complete</b>
7.	27.02.18	8	Seek a response from the RDG to on the points raised in the discussion on station travel plans.	Director, Policy & Investigation	To be raised at the next quarterly meeting and followed up as appropriate.	<b>Complete</b>

No	Date	Minute	Action	London TravelWatch owner	Status	
8.	27.02.18	9	London TravelWatch response to the London Plan consultation to mention river services and the need for freight and servicing to be carried out in the off-peak period in central London, to reduce congestion in the central area. Cycling aspirations to be supported in the draft plan along with the importance of bus services.	Policy Officer (VS)	Circulated to Board and agreed before submission.	<b>Complete</b>
9.	27.02.18	11	Response to the consultation on surface access to Heathrow Airport to refer to London TravelWatch's support for Piccadilly line modernisation, support Heathrow Airport's progress on signage and reference the work London TravelWatch have carried out on taxis and private hire vehicles at airports.	Director, Policy & Investigation	Circulated to Board and agreed before submission.	<b>Complete</b>
10.	27.02.18	12	Newham Council to be contacted about their experiences of operating an integrated community transport service with a view to inviting them to a future meeting.	Executive Assistant	On forward plan. To be discussed further at Policy Committee on 11 September.	<b>Complete</b>