
Secretariat memorandum

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Agenda item: 10

LTW559

Drafted: 04.07.16

London TravelWatch meeting programme 2018

1 Purpose of report

- 1.1. London TravelWatch's terms of reference state that meeting dates for committees for the following calendar year shall normally be approved by the Board in July each year. This report sets out the proposed calendar of meetings for 2018.

2 Recommendation

- 2.1. Members are requested to approve the meeting programme for 2018.

3 Equalities and inclusion implications

- 3.1. There are no issues of this nature arising from this report.

4 Legal powers

- 4.1. Clause 11(4) of Schedule 18 of the Greater London Authority Act 1999 allows the Board to determine its own procedures. Clause 12 of the same Schedule allows the Board to delegate any of its functions to such sub-committees as it thinks fit.

5 Financial implications

- 5.1. There are no specific financial implications arising from this report.

Meetings 2018



2018	Board meeting	Policy committee	Governance committee	Chairs' Group (1)
January	16.01.18			
February	27.02.18		13.02.18	
March		20.03.18		06.03.18
April	17.04.18			
May			15.05.18	
June		12.06.18		05.06.18
July	24.07.18		10.07.18	
August				
September		11.09.18		25.09.18
October	23.10.18		09.10.18	
November	20.11.18			06.11.18
December		11.12.18*		

(1) Chairs' Group is attended by Chair of London TravelWatch and Chair of Policy Committee only.

Please note that Board and Policy meetings will begin at 10.00 am and should finish by 1.00 pm. Governance committee and Chairs' Group meetings will begin at 10.30 am and finish by 1.00 pm.

Members should keep afternoons following Board meetings available for informal discussions, site visits etc

* To be followed by brief Board/staff social event