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**Secretariat memorandum**

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Agenda item: 4

LTW555

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Matters arising

**1 Purpose of report**

- 1.1. To record responses to or further information received on matters arising from previous meetings.

**2 Recommendation**

- 2.1. That the report is received for information

**3 Information**

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

**4 Equalities and inclusion implications**

- 4.1. None – report is for information only.

**5 Financial implications**

- 5.1. None – report is for information only.

**6 Legal powers**

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

## Annex A: Matters arising from previous London TravelWatch meetings

| No | Date     | Minute | Action  | London TravelWatch owner                                   | Status  |                    |
|----|----------|--------|---|--|---|--------------------|
| 1  | 11.04.17 | 6      | Raise concerns around step-free access to Central line platforms following Bank underground station works.                | Director, Policy and Investigation                         | Officers are still awaiting the outcome of the feasibility study.   | <b>In progress</b> |
| 2  | 11.04.17 | 8      | Revise report on small stations and circulate.  | Director, Policy and Investigation                         | Publication of this report is imminent.   | <b>In progress</b> |
| 3  | 11.04.17 | 9      | Highlight the high number of bus services performing below the contracted standard through media work.                    | Communications Officer                                     | This issue is under review as officers consider appropriate ways of presenting the information.   | <b>In progress</b> |
| 4  | 11.04.17 | C2     | Revise report on cycling in London and circulate.   | Policy Officer (VS)  | Officers are aiming for publication in September.   | <b>In progress</b> |
| 5  | 23.05.17 | 7      | Respond to the consultation on the Southeastern franchise.  | Director, Policy and Investigation                         | The response has been sent.   | <b>Complete</b>    |
| 6  | 23.05.17 | 7      | Consider forthcoming works at Waterloo station at board meeting.  | Executive Assistant  | This was considered at the June Policy committee meeting.   | <b>Complete</b>    |
| 7  | 23.05.17 | 8      | Write to the Department for Transport following the general election on fares issues facing passengers in the Luton area. | Director, Policy and Investigation                         | This issues has been raised in individual discussions with staff in the DfT's passenger benefits team. A letter will be sent in due course. | <b>In progress</b> |
| 8  | 23.05.17 | 9      | Highlight problems of accessing Luton station following experiences at recent Board meeting.                              | Director, Policy and Investigation, Communications Officer | This will be discussed with the relevant Board member to agree way to take forward.   | <b>In progress</b> |