
Secretariat memorandum

Author: Sharon Malley

Agenda item: 13

LTW532

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London TravelWatch meeting programme 2017

1 Purpose of report

- 1.1. London TravelWatch's terms of reference state that meeting dates for committees for the following calendar year shall normally be approved by the Board in July each year. This report sets out the proposed calendar of meetings for 2017.

2 Recommendation

- 2.1. Members are requested to approve the meeting programme for 2017.

3 Equalities and inclusion implications

- 3.1. There are no issues of this nature arising from this report.

4 Legal powers

- 4.1. Clause 11(4) of Schedule 18 of the Greater London Authority Act 1999 allows the Board to determine its own procedures. Clause 12 of the same Schedule allows the Board to delegate any of its functions to such sub-committees as it thinks fit.

5 Financial implications

- 5.1. There are no specific financial implications arising from this report.

Meetings 2017



2017	Board meeting	Policy committee	Governance committee	Chairs' Group (SL, RT and JS only)
January	31.01.17*			
February			21.02.17	
March		14.03.17		28.03.17
April	11.04.17			
May	23.05.17		09.05.17	
June		20.06.17		13.06.17
July	11.07.17		25.07.17	
August				
September		26.09.17		12.09.17
October	24.10.17			
November	28.11.17		14.11.17	
December		19.12.17**		05.12.17

Please note that Board meetings will begin at 9.30 am and should finish by 1.00 pm. Policy committee meetings will begin at 9.30 am and should finish by 1.00 pm. Governance committee and Chairs' Group meetings will begin at 10.30 am and finish by 1.00 pm.

Members should keep afternoons following Board meetings available for informal discussions, site visits etc

* Pre-meeting from 9.30 am to 11.00 am. Formal meeting begins at 11.00 am.

** To be followed by brief Board/staff social event