

Board meeting  
19.07.16

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**Secretariat memorandum**

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Agenda item: 7  
LTW527  
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## Key activities

### **1 Purpose of report**

- 1.1. To advise members of actions undertaken since last meeting by the secretariat or members in relation to any matter pertaining to this committee.

### **2 Recommendation**

- 2.1. That the report is received for information.

### **3 Information**

- 3.1. The table attached at below contains a list of meetings attended by officers of London TravelWatch with various transport providers and organisations. Details of specific activities may be requested via the listed contact.
- 3.2. This report covers both strategic and operational matters that have taken place since the last meeting of members.

### **4 Equalities and inclusion implications**

- 4.1. This report poses no specific equalities and inclusion implications.

### **5 Financial implications**

- 5.1. No specific financial implications for London TravelWatch arise from this report.

### **6 Legal powers and financial implications**

- 6.1. Section 248 of the Greater London Authority Act 1999 requires London TravelWatch (as the London Transport Users Committee) to consider, and where it appears to it to be desirable, to make recommendations with respect to any service or facility provided by or for (or in the case of hackney carriages and private hire vehicles, licensed by) Transport for London, other than a matter relating to the transportation of freight, if it has been the subject of representations made by or on behalf of users of that service or facility. Section 252B of the same Act places a similar duty on the Committee in respect of users or potential users of railway services provided wholly or partly within the "London railway area" as defined under the provisions of the Railways Act 1993.

<b>Organisation/Individual</b>	<b>Notes</b>	<b>Relevant Officers and Members</b>	<b>Date</b> (chronological)
Nicola Welling, ITAL (provider of revenue protection services for train operators)	Demonstration of new passenger-facing IT systems	Casework Manager	20.06.16
London Midland	Observation of a major police and revenue protection blockade at Euston	Policy Officer (RN); Casework Officer (MC)	21.06.16
Rail Accident Investigation Board	Introductory meeting with the Simon French, Chief Inspector of RAIB	Chief Executive; Safety Adviser	21.06.16
Southwark Cyclists and Transport for London Surface Transport	Tooley Street	Director, Policy and Investigation	21.06.16
Chris Prior, First Group bid team	South Western franchise consultation	Director, Policy and Investigation; Policy Officer (RN)	22.06.16
Caroline Pidgeon AM, Chair of the London Assembly Transport Committee, and Richard Berry, Transport Scrutiny Manager	Regular update meeting, considering Transport Committee work programme, London TravelWatch board appointments, Alternative Dispute Resolution and rail devolution	Chair; Chief Executive	22.06.16
Croydon Council Streets, Environment and Housing Scrutiny Committee	Participation in discussion on accessibility at stations	Director, Policy and Investigation	22.06.16
Mark Hopwood, Managing Director, and Jane Jones, Head of Public Affairs, Great Western Railway	Crossrail, Paddington, electrification	Director, Policy and Investigation; Policy Officer (RN)	23.06.16
Paul Dominey and Edward Funnell, Stagecoach bid team	South Western franchise consultation	Director, Policy and Investigation; Policy Officer (RN)	24.06.16
Julian Drury, Managing Director; Chris Atkinson, Communications & Stakeholder Manager; Anand Sampat Head of Customer Experience; Sam Norman, Smart Ticketing Manager; at c2c	Train service performance; May and December 2016 timetables; 2016 and 2019 new rolling stock; smart and contactless ticketing; automatic Delay Repay; flexi-season; Barking Station Masterplan; simultaneous engineering closures with the District Line	Chief Executive; Director, Policy and Investigation; Policy Officer (RN)	27.06.16
Rail Safety and Standards Board	Steering group meeting for research into best practice for on-train announcements	Safety Adviser	28.06.16

<b>Organisation/Individual</b>	<b>Notes</b>	<b>Relevant Officers and Members</b>	<b>Date</b> (chronological)
Transport for London and boroughs	Design Review Group looking at Stratford gyratory and Lambeth Bridge North	Policy Officer (VS)	28.06.16
Kevin Porter of Network Rail and Sandra Weddell of Transport for London's Travel Demand Management team	Impact of the major development works at Waterloo in August 2017 and associated public communications	Chief Executive; Director, Policy and Investigation; Policy Officers (VS, RN, KB)	29.06.16
Govia Thameslink Railway, Department for Transport, London boroughs and other stakeholders	Thameslink programme stakeholder reference group	Director, Policy and Investigation	30.06.16
Rail Safety and Standards Board	Platform Train Interface Strategy Implementation Group	Policy Officer (KB)	01.07.16
Lucy Preston, Transport for London	Ticket machines	Director, Policy and Investigation	04.07.16
Chris Philp, Member of Parliament for Croydon South	Southern Rail performance and rail devolution	Chief Executive; Director, Policy and Investigation; Communications Manager	04.07.16
Simon Lusby, Transport for London	Bus priority (quarterly meeting)	Policy Officer (VS)	05.07.16
Rail Safety and Standards Board	People on trains and stations risk group meeting	Safety Adviser	06.07.16
Sian Adams and Rupert Furness, Department for Transport, DfT London team, and Rhys, work experience placement	New Mayor, London Underground ticket office closures, rail devolution, Southern Rail performance	Chief Executive; Director, Policy and Investigation	06.07.16
Stuart Reid, Transport for London, and Travel Demand Management board colleagues	TfL's response to recent unplanned closure of Blackwall tunnel and lessons learnt	Chief Executive; Policy Officer (VS)	06.07.16
Inter City West Coast consultation	London and south east stakeholder event	Director, Policy and Investigation	07.07.16
European Rail Policy Forum	Referendum, ongoing work, European legislation	Policy Officer (KB)	07.07.16
Donnachadh McCarthy, Ruth Mayorcas and Caspar Hughes, Stop Killing Cyclists	Six-month update meeting	John Stewart; Chief Executive	07.07.16

During the period, officers also attended events including:

- Stagecoach Group summer reception
- Launch of new Intercity Express trains by Great Western Railway
- Launch of All Party Parliamentary Group for Women in Transport

In addition, Stephen Locke, Glyn Kyle, John Stewart, Abdi Rage, Chris Brown, the Chief Executive and the Director, Policy and Investigation visited the Pan-London Transport Co-ordination Centre at Palestra.