
Secretariat memorandum

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Agenda item: 8

LTW503

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Matters arising

1 Purpose of report

- 1.1. To record responses to or further information received on matters arising from previous meetings.

2 Recommendation

- 2.1. That the report is received for information

3 Information

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

4 Equalities and inclusion implications

- 4.1. None – report is for information only.

5 Financial implications

- 5.1. None – report is for information only.

6 Legal powers

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1	09.12.14	6	Organise visits to Kings Cross St Pancras station control room, Bank station and City Airport.	Executive Assistant	A visit to Bank station is due to take place following the Board meeting. Other visits will be organised in due course.	In progress
2	09.12.14 17.03.15	8 6	Produce briefing document for incoming transport minister following 2015 election. Circulate to members by email for comment.	Director, Policy and Investigation	Meetings have taken place with Lord Ahmad (London Transport Minister) and Claire Perry MP (Rail Minister) – see Key Activities report for details	In progress
3	27.01.15 17.03.15	6 9	Write to London Underground on access to monitoring research relating to changes to ticket office changes.	Director, Policy and Investigation	This project has now entered the monitoring phase and activities are picked up in the work plan.	Complete
4	12.05.15	7	Write to Jeff Halliwell, copied to DfT and London Assembly, to set out background and current position relating to closer working between London TravelWatch and Transport Focus.	Executive Assistant	The Chairs and Chief Executives of London TravelWatch and Transport Focus met in early September and these issues were discussed during the meeting rather than being set out in a letter.	Complete
5	21.07.15	7	Circulate copy of Leon Daniels' letter to London TravelWatch about impact of congestion on bus performance.	Chief Executive	This was sent on 21.07.15.	Complete
6	21.07.15	8	Produce good practice guide for small stations in London. Expand the table of London's small stations to include local authority information and exits as well as entries, and present in a searchable format.	Director, Policy and Investigation	Scoping currently being undertaken.	In progress

No	Date	Minute	Action	London TravelWatch owner	Status	
7	21.07.15	9	Circulate a draft response to the Transport Focus consultation on changes to the National Rail Passenger Survey before submitting final version.	Director, Policy and Investigation	Circulated to members for comment. Response has now been submitted.	Complete