
Secretariat memorandum

Author : Sharon Malley

Agenda item: 6

LTW492

Drafted: 03.03.15

Matters arising

1 Purpose of report

- 1.1. To record responses to or further information received on matters arising from previous meetings.

2 Recommendation

- 2.1. That the report is received for information

3 Information

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

4 Equalities and inclusion implications

- 4.1. None – report is for information only.

5 Financial implications

- 5.1. None – report is for information only.

6 Legal powers

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1	15.07.14	12	Chief Executive and Communications Officer to meet the Board communications champion to progress design of next Annual Review.	Communications Officer	Consideration of the annual review will be picked up in the new year.	In progress
2	09.12.14	6	Organise visits to Kings Cross St Pancras station control room, Bank station and City Airport.	Executive Assistant	Arrangements for a visit to the Kings Cross London Underground control room have been discussed with TfL and possible dates will be circulated in due course.	In progress
3	09.12.14	6	Attend meeting with Davies Commission secretariat to follow up London TravelWatch report on surface transport access to airports.	Director, Policy and Investigation	A meeting took place on 28.01.15 .	Complete
4	09.12.14	6	Prepare interim report on London Underground ticket office closures focusing on most important for early in 2015.	Director, Policy and Investigation	A report was given at the recent Policy committee and a further report is due to be heard at this Board meeting.	In progress
5	09.12.14	8	Produce briefing document for incoming transport minister following 2015 election.	Director, Policy and Investigation	This was considered at the private meeting following the recent Policy committee. A draft will be circulated shortly.	In progress
6	09.12.14	10	Investigate reasons for not providing step-free access to Central line platforms at Bank station during current upgrade works.	Director, Policy and Investigation	Officers have attended a meeting with London Underground, who say that step-free access to the Central line could be provided if £2 million savings can be found.	In progress
7	09.12.14	11	Update scheme of delegation and circulate to members.	Director, Policy and Investigation	This has been circulated to members.	Complete

No	Date	Minute	Action	London TravelWatch owner	Status	
8	27.01.15	6	Write to London Underground to set out concerns in relation to the most critical zone 1 stations that should be categorised as “gateways”.	Director, Policy and Investigation	Officers are producing a response to London Underground’s most recent letter to London TravelWatch on this issue.	In progress
9	27.01.15	10	Revise the briefing note on poor rail performance for consideration at a future meeting.	Director, Policy and Investigation	The report is being considered at this Board meeting.	Complete