
Secretariat memorandum

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Agenda item: 10

LTW471

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Matters arising

1 Purpose of report

- 1.1. To record responses to or further information received on matters arising from previous meetings.

2 Recommendation

- 2.1. That the report is received for information

3 Information

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

4 Equalities and inclusion implications

- 4.1. None – report is for information only.

5 Financial implications

- 5.1. None – report is for information only.

6 Legal powers

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1	29.10.13	1	Organise visits to relevant local train operating companies' control centres and the Network Rail centre at Three Bridges.	Executive Assistant	The November Governance committee will be held at Gatwick and be combined with a visit to the Network Rail control centre.	In progress
2	15.10.13	10	Consider increasing analysis of Cycle Hire scheme usage through like-for-like comparisons, adding trends by season and monitoring miles travelled per bike, in the TfL performance report.	Policy Officer (VS)	TfL have provided further data on this which has been circulated to members. The Policy Officer is analysing this for possible future inclusion in the performance report.	Complete
3	14.01.14	4	Meet members of the London Assembly to get their views on the next London TravelWatch business plan.	Chief Executive	Meetings have been arranged with eight Assembly members to date.	In progress
4	18.03.14	6	Policy Officer to discuss with members how London TravelWatch can gain access to TfL's performance management data in order to improve oversight.	Policy Officer (VS)	The Director, Policy and Investigation, has held a meeting with the Chair to discuss this and it is being taken forward by the Policy Officer.	Complete
5	18.03.14	C2	Develop report on surface access to London's airports for submission to the Davies Airports Commission	Director, Policy and Investigation	This report has been published.	Complete
6	03.06.14	C2	Develop consultation programme for passengers affected by LUL's proposals to close ticket offices.	Director, Policy and Investigation	Findings of consultation due to be considered at November Policy committee.	In progress
7	03.06.14	C3	Respond to Infrastructure Advisory Group's consultation documents on areas within London TravelWatch's remit.	Director, Policy and Investigation	The consultation documents have been published and the Policy Officer is drafting a response.	In progress

No	Date	Minute	Action	London TravelWatch owner	Status	
8	15.07.14	6	Put on London TravelWatch's website its letter to Gareth Powell of London Underground about proposed changes to ticket offices.	Communications Officer	This has been done.	Complete
9	15.07.14	8	Circulate to members for comment the draft questions in the London Underground ticket office survey.	Policy Officer (RN)	This has been done.	Complete
10	15.07.14	9	Respond to the consultation on Crossrail 2 in line with members' comments.	Policy Officer (RN)	This has been done.	Complete
11	15.07.14	10	London TravelWatch should seek to influence the ORR's consultation in advance of its publication in Autumn.	Director, Policy and Investigation	A meeting has ben held with the ORR to set out suggestions.	In progress
12	15.07.14	12	Chief Executive and Communications Officer to meet the Board communications champion to progress design of next Annual Review.	Communications Officer	There was an initial discussion about this on 28 July.	In progress
13	15.07.14	C2	Members to submit comments to Policy Officer on draft report on Interchanges	Policy Officer (VS)	This has been done.	Complete