

Board meeting 23.07.12

Secretariat memorandum

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Agenda item: 14

LTW443

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London TravelWatch meeting programme 2014

1 Purpose of report

- 1.1. London TravelWatch's terms of reference state that meeting dates for committees for the following calendar year shall normally be approved by the Board in July each year. This report sets out the proposed calendar of meetings for 2014.

2 Recommendation

- 2.1. Members are requested to approve the meeting programme for 2014.

3 Equalities and inclusion implications

- 3.1. There are no issues of this nature arising from this report.

4 Legal powers

- 4.1. Clause 11(4) of Schedule 18 of the Greater London Authority Act 1999 allows the Board to determine its own procedures. Clause 12 of the same Schedule allows the Board to delegate any of its functions to such sub-committees as it thinks fit.

5 Financial implications

- 5.1. There are no specific financial implications arising from this report.

Meetings 2014

2014	Board meeting	Policy committee	Governance committee	Chairs' Group (SL, RT and JS only)
January	14.01.14		28.01.14	
February		25.02.14		
March	18.03.14			04.03.14
April		15.04.13		
May			20.05.14	
June	03.06.14			17.06.14
July	15.07.14		22.07.14	
August				
September		16.09.14		02.09.14
October	07.10.14		21.10.14	
November		18.11.14		04.11.14
December	09.12.14			

Please note that Board meetings will begin at 9.30 am and should finish by 1.00 pm. Policy committee meetings will begin at 9.30 am and should finish by 1.00 pm, to be followed on the same day by a private policy discussion between 1.30 pm and 3.30 pm. Governance committee and Chairs' Group meetings will begin at 10.30 am and finish by 1.00 pm.