
Secretariat memorandum

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Agenda item: 6

LTW436

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Matters arising

1 Purpose of report

- 1.1. To record responses to or further information received on matters arising from previous meetings.

2 Recommendation

- 2.1. That the report is received for information

3 Information

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

4 Equalities and inclusion implications

- 4.1. None – report is for information only.

5 Financial implications

- 5.1. None – report is for information only.

6 Legal powers

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1	29.10.13	1	Organise visits to venues such as the Transport for London control centre, relevant local train operating companies' control centres and the Network Rail centre at East Croydon.	Executive Assistant	Members attended a visit to the TfL surface transport control centre and London Underground control centre on 25 June. Arrangements are currently underway for a visit to the Oyster helpline centre.	In progress
2	29.01.13	5	London TravelWatch to discuss further with Passenger Focus and the Association of Train Operating Companies the development of a good practice guide for making temporary timetable changes.	Director, Policy and Investigation	A draft publication has been circulated to ATOC and Passenger Focus for comment and is in the process of being reviewed.	In progress
3	29.01.13	C2	Circulate to members analysis provided by TfL on the decision to move to Underground refunds after 30 minutes instead of 15 minutes.	Executive Assistant	This information has been circulated to members.	Complete
4	19.03.13	5	Maintain contact with outcomes of Mayor of London's Roads Task Force.	Executive Assistant	This was considered at the Board meeting on 7 May and will now form part of the ongoing work programme.	Complete
5	07.05.13	5	Develop a set of prioritisation criteria to help assess prioritisation of workstreams to report to the next Governance committee.	Executive Assistant	This was circulated and agreed at the last Governance committee and is now published on the website.	Complete

No	Date	Minute	Action	London TravelWatch owner	Status	
6	07.05.13	9	Produce evidence of how community engagement work contributes to objectives including analysis of costs and benefits involved. This should be completed the prioritisation criteria has been established	Communications Officer	Several of the findings from recent events have been followed up in the Ticket Purchasing, Journey Experiences and Value for Money research and as part of Harrow Council's access scrutiny exercise. Other issues have been followed up with local authorities and TfL. Further work in progress.	In progress
7	07.05.13	9	Complete two transport users' engagement events as budgeted during 2013-14, structuring them in such a way as to maximise learning and future resource planning.	Communications Officer	Events are planned for October/November 2013 in Enfield Town and February/March 2014 in Bexleyheath.	In progress