

Board meeting 19 March 2013

Secretariat memorandum

Author : Sharon Malley

Agenda item: 10

LTW430

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Appointment of subsidiary bodies, Deputy Chair and other Board positions

1 Purpose of report

- 1.1. To make recommendations to the Board in relation to the appointment of subsidiary bodies and other Board positions and to note the appointment of Ruth Thompson as Deputy Chair.

2 Recommendation

- 2.1. That members agree the proposals set out in paragraphs 3, 4 and 5 below.

3 Subsidiary bodies

- 3.1. London TravelWatch's Rules of Procedure require that the membership of its subsidiary bodies should be annually reviewed.
- 3.2. Proposed changes to the Terms of Reference of the Board's subsidiary bodies are set out in the report reference LTW429.
- 3.3. The following appointments are proposed.
- 3.4. Governance committee
- 3.5. Ruth Thompson (Chair), Josephine Channer, Richard Dilks, Glynn Kyle, Stephen Locke, John Stewart, Abdikafi Rage.
- 3.6. Policy committee
- 3.7. John Stewart (Chair), Josephine Channer, Richard Dilks, Glynn Kyle, Stephen Locke, Abdikafi Rage, Ruth Thompson.
- 3.8. Chairs group
- 3.9. Stephen Locke (Chair), John Stewart, Ruth Thompson.

4 Deputy Chair

- 4.1. The term of office of London TravelWatch's previous Deputy Chair, David Leibling, expired on 31 December 2012.

- 4.2. The London Assembly has the right to designate one or more members of London TravelWatch as Deputy Chair or Chairs. The Assembly has delegated this function to its own Transport Committee.
- 4.3. At its meeting on 7th March the Transport Committee agreed that Ruth Thompson should be appointed as the Deputy Chair of London TravelWatch for the remainder of her term of office which expires on 31 December 2016.

5 Whistleblowing

- 5.1. To comply with the requirements of the Public Interest Disclosure Act London TravelWatch's HR procedure is to nominate a member of the Board to whom staff can speak in confidence if they believe they are being required to act in a way which:
- is illegal, improper or unethical,
 - is in breach of a professional code,
 - may involve possible maladministration, fraud or misuse of public funds, or
 - is otherwise inconsistent with the standards laid down.
- 5.2. It is proposed that Glynn Kyle is appointed as the member of the Board for this purpose.

6 Equalities and inclusion implications

- 6.1. No implications of this nature arise directly from this report.

7 Legal powers

- 7.1. London TravelWatch is constituted (as the London Transport Users Committee) under the provisions of the Greater London Authority Act 1999. Paragraph 12 of Schedule 18 of the Act empowers that body to delegate the exercise and performance of any of its functions to such sub-committees as it sees fit.
- 7.2. Section 247 of the Greater London Authority Act 1999 empowers the London Assembly to designate one or more members of London TravelWatch to be Deputy Chair or Chairs.
- 7.3. The Public Interest Disclosure Act 1998 gives employees the right to disclose information to use in the public interest without fear of reprisal

8 Financial implications

- 8.1. No implications of this nature arise directly from this report.