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**Secretariat memorandum**

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Agenda item: 6

LTW427

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Matters arising

**1 Purpose of report**

- 1.1. To record responses to or further information received on matters arising from previous meetings.

**2 Recommendation**

- 2.1. That the report is received for information

**3 Information**

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

**4 Equalities and inclusion implications**

- 4.1. None – report is for information only.

**5 Financial implications**

- 5.1. None – report is for information only.

**6 Legal powers**

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

## Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1	29.01.13	1	Circulate list of meeting dates for members to confirm availability and finalise meeting dates for 2013.	Executive Assistant	New dates are attached as part of item 9 on this agenda.	<b>Complete</b>
2	29.10.13	1	Organise visits to venues such as the Transport for London control centre, relevant local train operating companies' control centres and the Network Rail centre at East Croydon.	Executive Assistant	A programme of visits will be organised following confirmation of the dates of the formal meetings.	<b>Ongoing</b>
3	29.01.13	5	London TravelWatch to discuss further with Passenger Focus and the Association of Train Operating Companies the development of a good practice guide for making temporary timetable changes.	Director, Policy and Investigation	Suggested list of topics to be included in a good practice guide being assembled	<b>In progress</b>
4	29.01.13	5	Circulate to members copy of London TravelWatch's response to TfL's consultation on east London river crossings.	Executive Assistant	This was included in the Actions Taken report to Consumer Affairs on 12 February 2013.	<b>Complete</b>
5	29.01.13	7	Include brief notes on outcomes of meetings under Actions Taken reports.	Executive Assistant	This has been included in this report and will continue going forward.	<b>Complete</b>
6	29.01.13	9	Maintain pressure on the Department for Transport to implement the recommendations of the Brown review on rail franchising.	Director, Policy and Investigation	This was raised with the Minister for Transport at the recent meeting and will form part of the ongoing rail-related workstream.	<b>Complete</b>
7	29.01.13	10	Consider including an item on TfL's research programme at a future meeting.	Executive Assistant	This has been included as part of future agenda planning.	<b>Complete</b>

No	Date	Minute	Action	London TravelWatch owner	Status	
8	29.01.13	11	Update members at a future meeting about performance of Dial-a-Ride.	Executive Assistant	This has been included as part of future agenda planning.	<b>Complete</b>
9	29.01.13	C2	Circulate to members analysis provided by TfL on the decision to move to Underground refunds after 30 minutes instead of 15 minutes.	Executive Assistant	Detailed information on this is being sought from TfL.	<b>Ongoing</b>
10	29.01.13	C2	Maintain pressure for rail devolution by the expansion of the National Passenger Survey, alongside more qualitative measures of quality through such action as letters to specialist press.	Director, Policy and Investigation, Communications Officer	Included in responses to franchise consultations, the Brown review and the ORR's periodic review.	<b>Ongoing</b>