

Board meeting 24.07.12

Secretariat memorandum

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Agenda item: 13

LTW412

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London TravelWatch meeting programme 2013

1 Purpose of report

- 1.1. London TravelWatch's terms of reference state that meeting dates for committees for the following calendar year shall normally be approved by the Board in July each year. This report sets out the proposed calendar of meetings for 2013.

2 Recommendation

- 2.1. Members are requested to approve the meeting programme for 2013.

3 Equalities and inclusion implications

- 3.1. The calendar of meetings has been set to avoid known major cultural and religious holidays.

4 Legal powers

- 4.1. Clause 11(4) of Schedule 18 of the Greater London Authority Act 1999 allows the Board to determine its own procedures. Clause 12 of the same Schedule allows the Board to delegate any of its functions to such sub-committees as it thinks fit.

5 Financial implications

- 5.1. There are no specific financial implications arising from this report.

Meetings 2013

2013	Board meeting	Board briefing	Consumer Affairs	Transport Services
January	29.01.13			
February		26.02.13	12.02.13	
March	19.03.13			12.03.13
April		23.04.13		
May	21.05.13		07.05.13	
June		25.06.13		11.06.13
July	23.07.13		16.07.13	
August				
September	24.09.13			10.09.13
October		29.10.13	15.10.13	
November	26.11.13			
December				10.12.13

NB – Governance Committee will follow every meeting of the Board and precede each Board briefing. These are private meetings for members only to discuss matters relating to the governance of London TravelWatch.