
Secretariat memorandum

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Agenda item: 12

LTW384

Drafted: 04.07.11

London TravelWatch meeting programme 2012

1 Purpose of report

- 1.1. It is set out in London TravelWatch's terms of reference that meeting dates for committees for the following calendar year shall normally be approved by the Board in July each year. This report sets out the proposed calendar of meetings for 2012.

2 Recommendation

- 2.1. Members are requested to approve the meeting programme for 2012.

3 Equalities and inclusion implications

- 3.1. The calendar of meetings has been set to avoid known major cultural and religious holidays.

4 Legal powers

- 4.1. Clause 11(4) of Schedule 18 of the Greater London Authority Act 1999 allows the Board to determine its own procedures. Clause 12 of the same Schedule allows the Board to delegate any of its functions to such sub-committees as it thinks fit.

5 Financial implications

- 5.1. There are no specific financial implications arising from this report.

2012	Board meeting	Board briefing	Consumer Affairs	Transport Services
January	24.01.12			
February		28.02.12	14.02.12	
March	27.03.12			13.03.12
April		24.04.12		
May	29.05.12		08.05.12	
June		26.06.12		19.06.12
July	24.07.12		10.07.12	
August				
September	25.09.12			11.09.12
October		30.10.12	16.10.12	
November	27.11.12			
December				11.12.12

NB – Governance Committee meetings will follow every meeting of the Board and precede each Board briefing. These are private meetings for members only to discuss matters relating to the governance of London TravelWatch.