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**Secretariat memorandum**

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Agenda item: 6

LTW 375

Drafted: 01.03.11

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Matters arising

**1 Purpose of report**

- 1.1. To record responses to or further information received on matters arising from previous meetings.

**2 Recommendation**

- 2.1. That the report is received for information

**3 Information**

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited 5 working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

**4 Equalities and inclusion implications**

- 4.1. None – report is for information only.

**5 Financial implications**

- 5.1. None – report is for information only.

**6 Legal powers**

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

**LTW 375 Annex A: Matters arising from previous London TravelWatch meetings**

Key: Completed items are marked **Complete** All other items are ongoing.

**Complete table of matters arising**

No	Date	Minute	Action	Action owner	London TravelWatch owner	Status	Complete
1	25.05.10, 28.09.10, 09.11.10 01.02.11	12, 6, 11, 6.1	To provide an update on the bus surgeries – future plans, progress, etc	London TravelWatch	Communications Officer	London TravelWatch to proceed with two surgeries. Newham scheduled 24.03.11, date for Kingston to be confirmed.	<b>In progress</b>
2	06.07.10, 09.11.10	4, 11	To further investigate the publishing of complaints data.	TfL	Committee Services	The first period of data to be subject to new reporting method will begin mid-November and findings will be available for London TravelWatch's confidential review in April.	<b>In progress</b>
3	28.09.10 01.02.11	5.2 6.2	To continue to maintain pressure on the Mayor to ensure that access to healthcare is regarded as an important element of transport proposals.	London TravelWatch	Director, Research and Development  Chair	London TravelWatch has suggested to the London Assembly Transport Committee that they consider a Scrutiny report on this subject.  Chair to write to Mayor of London to emphasise importance of access to healthcare. Chair to write to Ministers of Transport and Health on access to healthcare in light of healthcare restructuring, seeking a meeting with both departments together.	<b>In progress</b>

No	Date	Minute	Action	Action owner	London TravelWatch owner	Status	Complete
4	28.9.10, 09.11.10	6, 11	On statistics showing take-up of Job Seeker's Allowance-related concessionary fares by borough: 1) to investigate why take-up appears to be lower than anticipated; 2) to find out what efforts have been made to promote the scheme; and 3) to ask why the scheme does not apply to London Underground.	London TravelWatch	Chair	Chair to seek clarification on whether a Parliamentary question on this subject has been issued.  Chair to write to London Councils to request greater promotion of the scheme and to the Citizens Advice Bureaux to request that literature on the scheme be made available at their offices.	<b>In progress</b>
5	09.11.10	7	To agree a programme of action for taking forward the findings of the Station Standards report	London TravelWatch	Director, Research and Development	A meeting is scheduled with Jane Ellison MP for Battersea in relation to Clapham Junction station, and promotion of the report within Parliament.	<b>In progress</b>
6	09.11.10 01.02.11	8 6.5	To include a visit to London Bridge station as part of the next Board meeting.	London TravelWatch	Committee services	The visit took place on 22.02.01.	<b>Complete</b>
7	01.02.11	4	To consider the sampling methods used by Passenger Focus's National Passenger Survey at a future Transport Services committee	London TravelWatch	Committee services	This features in the forward plan of potential work.	<b>Complete</b>
8	01.02.11	7	To contact David Brown's office for a response in relation to the issue of motorcycles in bus lanes.	London TravelWatch	Streets and Surface Transport Policy Officer	This issue was raised at the Chief Executive's regular meeting with the communications team at TfL on 08.03.11. TfL due to respond in more detail shortly.	<b>In progress</b>

No	Date	Minute	Action	Action owner	London TravelWatch owner	Status	Complete
9	01.02.11	8	To implement the conclusions of the report LTW371 on the impact of snow on transport in London.	London TravelWatch	Director, Research & Development	London TravelWatch's conclusions were sent to the Winter Resilience Review. The conclusions are being raised with train operating companies during regular update meetings.	<b>Complete</b>
10	01.02.11	8	To write to Transport for London to recognise their good work during recent snow conditions.	London TravelWatch	Chair	Letter sent 04.01.11.	<b>Complete</b>
11	01.02.11	9	To amend London TravelWatch's response to the West Midlands and Chilterns draft RUS in relation to smaller stations in the Harrow area.	London TravelWatch	Director, Research & Development	Completed.	<b>Complete</b>
12	01.02.11	9	To present London TravelWatch's findings on the draft development plan for the Chiltern route to Assembly members and to facilitate a meeting between Network Rail, Chiltern Railways and Transport for London to discuss the issues raised in the RUS.	London TravelWatch	Director, Research & Development	Officers are developing a timetable for this action.	<b>In progress</b>
13	01.02.11	13	To commission research on incomplete journeys on Oyster.	London TravelWatch	Director, Research & Development	Tenders received and are being evaluated.	<b>In progress</b>