
Secretariat memorandum

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Agenda item: 6

LTW 369

Drafted: 10.11.10

Matters arising

1 Purpose of report

- 1.1. To record responses to or further information received on matters arising from previous meetings.

2 Recommendation

- 2.1. That the report is received for information

3 Information

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited 5 working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

4 Equalities and inclusion implications

- 4.1. None – report is for information only.

5 Financial implications

- 5.1. None – report is for information only.

6 Legal powers

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

LTW 369 Annex A: Matters arising from previous London TravelWatch meetings

Key: Completed items are marked **Complete** All other items are ongoing.

Complete table of matters arising

Date	Minute	Action	Action owner	London TravelWatch owner	Status	Complete
25.05.10, 28.09.10, 09.11.10	12, 6, 11	To provide an update on the bus surgeries – future plans, progress, etc	London TravelWatch	Communications Officer	London TravelWatch to proceed with two surgeries, one in Kingston, one in either Newham or Southall, in early 2011.	In progress
06.07.10, 09.11.10	4, 11	To further investigate the publishing of complaints data.	TfL	Committee Services	Transport for London is considering configurations for reporting complaints data and data should be available from the period beginning in mid-November. Meeting held in January 2011, further consultation with London TravelWatch to be held on the format / type of data to be made available, with a view to implementation in April 2011.	In progress
06.07.10	15	To arrange a visit to the Olympic park	London TravelWatch	Committee Services	This took place on 18 November 2010.	Complete
28.09.10	5.2	To continue to maintain pressure on the Mayor to ensure that access to healthcare is regarded as an important element of transport proposals.	London TravelWatch	Director, Research and Development	Officers are recommending suggesting to the London Assembly Transport Committee that they consider a Scrutiny report on this subject.	In progress

Date	Minute	Action	Action owner	London TravelWatch owner	Status	Complete
28.9.10, 09.11.10	6, 11	<p>On statistics showing take-up of Job Seeker's Allowance-related concessionary fares by borough:</p> <ol style="list-style-type: none"> 1) to investigate why take-up appears to be lower than anticipated; 2) to find out what efforts have been made to promote the scheme; and 3) to ask why the scheme does not apply to London Underground. 	London TravelWatch	Committee Services	<p>Please see the comments from Transport for London attached as Annex B.</p> <p>In addition, Board members have agreed to investigate whether it is possible to find information through the use of Parliamentary questions.</p>	Complete
09.11.10	7	To agree a programme of action for taking forward the findings of the Station Standards report	London TravelWatch	Director, Research and Development	Presentation to Network Rail's Director of Stations took place on 24 September 2010. Network Rail has now incorporated many of the recommendations into a new 'Guide to station design' consultation on which began in January 2011 and to which London TravelWatch will respond. In addition the station standards report will be incorporated in response to DfT franchise replacement consultations. A meeting is also scheduled with Jane Ellison MP for Battersea in relation to Clapham Junction station, and promotion of the report within Parliament	In progress

Date	Minute	Action	Action owner	London TravelWatch owner	Status	Complete
09.11.10	8	To include a visit to London Bridge station as part of the next Board meeting.	London TravelWatch	Committee services	This is now programmed for the March Board meeting	In progress
09.11.10	11	To report back to the Board on progress with changes to the functionality of London Underground ticket vending machines.	London TravelWatch	Director, Research and Development	Transport for London gave a presentation to the Fares & Ticketing meeting on 30.11.10 on their proposals for ticket vending machines.	Complete
09.11.10	13	To amend the financial procedures to enable draft annual accounts to be seen by the Board prior to formal approval.	London TravelWatch	Director, Finance & Personnel	This has been carried out.	Complete
09.11.10	13	To reconsider London TravelWatch's governance arrangements in light of changes to the size of the Board.	London TravelWatch	Committee services	A paper on this subject is being considered at the February Board meeting.	Complete