
Secretariat memorandum

Author : Sharon Malley

Agenda item: 6

LTW 364

Drafted: 29.9.10

Matters arising

1 Purpose of report

- 1.1. To record responses to or further information received on matters arising from previous meetings.

2 Recommendation

- 2.1. That the report is received for information

3 Information

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited 5 working days in advance of the meeting, in writing to the Committee Services team, rather than in person at the meeting.

4 Equalities and inclusion implications

- 4.1. None – report is for information only.

5 Financial implications

- 5.1. None – report is for information only.

6 Legal powers

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

LTW 364 Annex A: Matters arising from previous London TravelWatch meetings

Key: Completed items are marked **Complete** All other items are ongoing.

Complete table of matters arising

Date	Minute	Action	Action owner	London TravelWatch owner	Status	Complete
10.2.09	417	To liaise with TfL on incorporation of TOCs' Christmas services information with TfL's seasonal information booklet.	TfL	Committee Services	Atoc is not willing to fund the extra cost of including additional information about Network Rail's Christmas services in TfL's leaflet. However, TfL have agreed that their website will carry links to train operators' websites with information on what services are operating.	Complete
15.3.09	432	To obtain SERCO Docklands' detailed figures regarding Community Ambassadors' scheme.	DLR	Committee Services	Circulated to members 29.9.10.	Complete
25.5.10 and 28.9.10	12 and 6	To provide an update on the bus surgeries – future plans, progress, etc	London TravelWatch	Communications Officer	Two boroughs have been identified and one more is sought. This item is temporarily on hold.	In progress
6.7.10	4	To further investigate the publishing of complaints data.	TfL	Committee Services	Discussed on 7.10.10 with TfL communications team. TfL to provide templates to London TravelWatch about proposed format of data.	In progress
6.7.10	10	ODA/TfL to send London TravelWatch information on revised bus services during the Olympiad.	ODA/TfL	Committee Services	This topic being rolled into Transport Services workplan as part of its six-monthly review of Olympic preparations.	Complete
6.7.10	15	To arrange a visit to the Olympic park	London TravelWatch	Committee Services	This has been arranged for 18 November 2010	In progress

Date	Minute	Action	Action owner	London TravelWatch owner	Status	Complete
28.9.10	4.1	To contact the London Assembly outlining concerns about proposals to leave six Board posts vacant after members' terms expire in December.	London TravelWatch	Chair	The issue was raised at a meeting with the Chair of the Assembly's Transport Committee.	Complete
28.9.10	5.2	To continue to maintain pressure on the Mayor to ensure that access to healthcare is regarded as an important element of transport proposals.	London TravelWatch	Director, Research and Development	Officers are recommending suggesting to the London Assembly Transport Committee that they consider a Scrutiny report on this subject.	In progress
28.9.10	5.2	To ensure London TravelWatch participates in testing transport systems prior to the Olympics.	London TravelWatch	Director, Research and Development	TfL's Surface Transport's Network Development team state that any planned changes to bus services during the Olympics are still under development and as soon as more information is available London TravelWatch will be informed.	Complete

Date	Minute	Action	Action owner	London TravelWatch owner	Status	Complete
28.9.10	6	On statistics showing take-up of Job Seeker's Allowance-related concessionary fares by borough: 1) to investigate why take-up appears to be lower than anticipated; 2) to find out what efforts have been made to promote the scheme; and 3) to ask why the scheme does not apply to London Underground.	London TravelWatch	Committee Services	Research on these items is underway. TfL are due to respond shortly.	In progress
28.9.10	8	To write to the Transport Commissioner regarding the Board's endorsement of paragraphs 9.1 to 9.5 of LTW362 (Overview of the Impact of Changes to the Economic Climate).	London TravelWatch	Director, Research and Development	Letter sent September 2010.	Complete
28.9.10	9	To send to London Underground London TravelWatch's responses to the proposed reduction in ticket office hours.	London TravelWatch	Director, Research and Development	Letter sent 5.10.10.	Complete
28.9.10	9	To liaise with London Underground in relation to proposed changes to the functionality of ticket vending machines (including future testing of such changes).	London TravelWatch	Director, Research and Development	Raised with Managing Director of London Underground at meeting on 30.9.10.	Complete

Date	Minute	Action	Action owner	London TravelWatch owner	Status	Complete
28.9.10	10b	TfL to send to London TravelWatch the details of Westminster City Council's consultation about two-way working along Piccadilly.	Transport for London – Surface Transport	Committee Services	This information has been received.	Complete
28.9.10	C2	To issue a press release on London TravelWatch's position on proposed closures to London Underground ticket offices.	London TravelWatch	Communications Officer	Release issued on 28.9.10.	Complete
28.9.10	C2	To write to the Mayor of London in setting out London TravelWatch's position on proposed closures to London Underground ticket offices.	London TravelWatch	Chair	Letter sent 5.10.10.	Complete
28.9.10	C3	To discuss the London Assembly review of London TravelWatch with relevant contacts.	London TravelWatch	Board members	Members made relevant contacts.	Complete
28.9.10	C3	To investigate whether there are any constitutional restrictions on the minimum and maximum size of the Board.	London TravelWatch	Committee services	Legislation indicates a maximum size of 24 plus the Chair but no minimum size.	Complete