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## Confidential Minutes

Agenda item: 17  
Drafted: 10.08.15

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### Confidential minutes of the Board meeting held on 21 July at 169 Union Street, SE1 0LL

These minutes are in addition to the public minutes of a meeting of the Board on the same date. The Board resolved, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it was desirable in the public interest that the public should be excluded for this part of the meeting.

### Contents

1. Minutes and matters arising
2. Meeting review

#### Present

##### Members

Chris Brown, Richard Dilks, Glyn Kyle, Stephen Locke (Chair), Abdikafi Rage, John Stewart, Ruth Thompson

##### Secretariat

Tim Bellenger	Director, Policy and Investigation
Janet Cooke	Chief Executive
Richard Freeston-Clough	Communications Officer
Sharon Malley	Executive Assistant
Robert Nichols	Policy Officer
Vincent Stops	Policy Officer

#### 1 Confidential minutes of the meeting on 12 May 2015

The confidential minutes of the Board meeting held on 12 May 2015 were agreed and signed as a correct record.

#### 2 Meeting review

It was agreed that members should email any detailed comments on the National Rail Passenger Survey consultation to the Director, Policy and Investigation. The Chief Executive said that London TravelWatch would respond to the consultation using Word rather than Survey Monkey and would circulate a draft before submission. The Chair would not be included in this circulation.

**Action: Director, Policy and Investigation**

Members noted the importance of surveying passengers whose journeys start or finish at smaller stations and of highlighting the issues that affect London.

Members identified no reputational or financial risks arising from the meeting.