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## Confidential Minutes

Agenda item: 14  
Drafted: 17.12.18

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### Confidential minutes of the Board meeting held on 20 November 2018 in Committee Room 2 at City Hall, The Queen's Walk, London, SE1 2AA

These minutes are in addition to the public minutes of a meeting of the Board on the same date. The Board resolved, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it was desirable in the public interest that the public should be excluded for this part of the meeting.

#### Contents

1. Minutes and declarations of interest
2. Meeting review

#### Present

##### Members

Jackie Ballard, Richard Dilks, Glyn Kyle, Arthur Leathley (Chair), Abdi Osman, John Stewart (Deputy Chair)

##### Secretariat

Tim Bellenger	Director, Policy and Investigation
Gytha Chinweze	Governance Officer
Janet Cooke	Chief Executive
Richard Freeston-Clough	Operations and Communications Manager
Saphia Haffejee	Policy Officer
Luke Muskett	Committee and Public Liaison Officer
Trevor Rosenberg	Policy Officer

#### 1 Minutes and declarations of interest

The confidential minutes of the meeting of 23 October 2018 were agreed and signed as a correct record. There were no additional declarations of interest.

#### 2 Meeting review

The Chair thanked the Board for their contributions to the item on the ticket office closures. He asked whether members were content for the Director, Policy and Investigation to send through the Board's decision to the Secretary of State or whether it should come back to them first for sign off. Members replied that they would like to see what was written prior to anything being sent out. The Director, Policy and Investigation remarked that he would need to be in touch with the Department for Transport and Arriva Rail London by the following day, so would need to have the submission agreed by the Board by then at the latest.

The Chair asked whether there were any potential risks to the organisation's reputation coming out of the meeting. The Deputy Chair remarked that there was

the potential that people who had attended the item on the ticket office closures could have felt excluded and that they had not been allowed to air their views. However, by giving each party the opportunity to speak this had been prevented and everyone had been allowed to make their point. One member wondered whether it had been clear what the Board had finally agreed to with regard to its recommendation on the ticket office closures. Another member stated that there had been several voices arguing the case against the ticket office closures leaving Arriva Rail London having to constantly defend its position, which had felt 'unbalanced'.

The Chief Executive stated that she felt the item with Andrew Haines had been 'excellent'. The Deputy Chair agreed and believed that he was someone 'the organisation can do business with'. The Chief Executive added that she felt it had been positive that she and the Director, Policy and Investigation had met with Mr Haines prior to the Board meeting, as he had taken on some of their points they had made and included them in his presentation.

The Chair thanked members for their time and closed the meeting.