
Confidential Minutes

Agenda item: 13
Drafted: 06.07.20

Confidential minutes of the Board meeting held on 16 June 2020 virtually over Zoom.

These minutes are in addition to the public minutes of a meeting of the Board on the same date. The Board resolved, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it was desirable in the public interest that the public should be excluded for this part of the meeting.

Contents

1. Meeting review
2. Director's report (LTW625)
3. Director's discussion paper on policy making (LTW626)
4. Any other business

Present

Members

Alan Benson, Jackie Ballard, Arthur Leathley (Chair), Karen McArthur, Laura Osborne

Secretariat

Tim Bellenger	Director, Policy and Investigation (Item 1)
Emma Gibson	Director
Luke Muskett	Committee and Public Liaison Officer

1 Meeting review

A member commented that Mr Evers appeared well briefed and able to give a comprehensive round-up of all the different areas of transport TfL was currently engaged with. Another member said he had found it interesting that their focus was now shifting to how the current arrangements that they had been forced to put in place very quickly could be changed so they were more suitable for all types of passengers. The Director remarked that she got the impression that TfL did not look proactively at potential issues that could be coming along and instead chose to simply react as and when they occurred. The Chair said that through the partnership with Transport Focus they could use examples of best practice from other cities in order to try and improve TfL's response to the challenges brought about through Covid-19.

2 Director's report (LTW625)

The Director presented her report to the Board. Members thought the new graphic at the start of the report was useful. One member asked how this work could be presented to the Greater London Authority (GLA) Transport Committee. The Director replied that London TravelWatch had been requested to appear at their next meeting on 22 July. She added that she would be on annual leave though would be submitting a report giving the committee members an update on how things were progressing so

far. The Chief Executive and Chair would be attending the meeting. She placed on record her thanks to the Chair for his guidance since she had come into her role.

The Director said that she had been made aware from conversations with Ed Williams and Caroline Pidgeon at the GLA that there was the possibility of cuts to the London TravelWatch current and future budget. She had been recommended by Alison Moore, the Chair of the Transport Committee, to observe the Budget and Performance Committee meeting on 7 July for further details about this.

3 Director's discussion paper on policy making (LTW626)

The Chair began by apologising for giving London TravelWatch the go ahead to join a campaign run by Age UK on the Freedom Pass without properly consulting with Board members. It had been this experience that had prompted the need to discuss how policy decisions are made and what the process should be when considering adopting similar positions in future. The Director agreed. She said although she did not have the capacity at present to write a new scheme of delegation she would need to have some protocols in place in order for her and the team to respond to different circumstances as and when they happened.

It was agreed that on future occasions when similar decisions were made, an email would be sent around to Board members with 24 hours for them to respond. If the responses were split evenly then it would be up to the Chair to decide on what direction to take. The Director suggested using the next few months as experience that could be used to rewrite a scheme of delegation later in year. A member suggested looking at Transport Focus' document to see if there was anything relevant to London TravelWatch.

ACTION: Director

4 Any other business

The Director asked whether members had any thoughts on the active travel campaign that the team was about to undertake, particularly with regard to the organisation working alongside other campaigning groups. A member said that in principle she was in favour of London TravelWatch being involved with campaigning groups. However, she suggested that some level of due diligence was undertaken to ensure that they did not have policy positions that could embarrass London TravelWatch. She added that the campaign should ensure that shared spaces do not disadvantage one group of people over another.