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## Agenda

Time: 10.00\*  
Venue 6 Middle Street  
London EC1  
Contact 020 7505 9000

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\*The public meeting will be preceded by a members' only session from 09.50 until 10.00.  
The meeting will begin at 10.00 hours and will be open to the news media and public unless a resolution to move into private session is passed in respect of specific agenda items.

Members : Terry Bennett (Vice Chair), Gail Engert, Teena Lashmore, David Leibling,  
Lorna Reith (Chair) Ex-officio : Sharon Grant (London TravelWatch Chair)

1. 10.00 **Chair's introduction, pre-meeting announcements; apologies for absence and agreement of Vice Chair**
2. **Declarations of interest**  
Members have been asked to make a standing declaration of interests which may be consulted at the London TravelWatch office or viewed online at: <http://www.londontravelwatch.org.uk/document/3861/get>. If any item on this agenda that requires a specific declaration to be made, members are requested to do so.
3. 10.05 **Minutes**  
To approve minutes of the Transport Services Committee meeting held on 14 October 2009.
4. 10.10 **Matters Arising (TS019)**  
To note a report of matters arising from previous meetings.
5. 10.20 **Actions Taken (TS020)**  
To note a report on actions taken by members and/or officers since the last meeting.
6. 10.30 **Waterloo and City line performance**  
To receive a presentation from Peter Tollington, General Manager, Waterloo and City line, Transport for London (TfL) on the performance of the line, measures taken to improve performance and upgrade work.
7. 11.15 **Dial-a-Ride performance update**  
To receive an update from Paul Blackwell, Managing Director, Dial-a-Ride, TfL on the performance of Dial-a-Ride services.
8. 11.50 **TfL Performance Report Q2 2009-10**  
To receive the report and consider the proposed future format of this report.
9. 12.35 **Stations in London TravelWatch's remit (TS021)**
  - i) To receive for approval a copy of the proposed London TravelWatch response to the consultation on the Better Rail Stations report (<http://www.dft.gov.uk/pgr/rail/passenger/stations/beterrailstations/>).

ii) To receive a presentation on the Policy Officer's research on National Rail and London Underground Limited (LUL) station standards

**10. 13.15 Any other business**

To consider any other relevant business of which due notice has been given. The Chair will not accept late items unless they are genuinely of an emergency nature.

**11. Resolution to move into confidential session**

If necessary, to resolve, under section 15(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the next following item/s, it is desirable in the public interest that the public should be excluded from the meeting.

**12. 13.20 Confidential minutes**

To approve the confidential minutes of the Transport Services Committee meeting held on 14 October 2009.

**13. Meeting review**

- (a) To review the issues raised in the meeting and any financial, reputation or other risks that these issues pose to the organisation.
- (b) To discuss future agenda items and Transport Services Committee work plan

**Note of London TravelWatch Reports for information**

The following reports for information may be found in the London TravelWatch website, using the LTW number as reference. Printed copies are available on request.

- a) Minutes AirTrack Forum steering group meeting 27 July 2009 (TS022)
- b) Minutes Metropolitan Line liaison meeting 9 September (TS023)
- c) Essex Thameside Franchise Replacement Pre-consultation Stakeholder Briefing 10 September 2009 (TS024)
- d) Stratford station site visit meeting with Network Rail held on 3 December 2009 (TS025)

**Notes**

- i A location map is appended and access to the meeting room is step-free. London TravelWatch's reception area and the meeting room are fitted with and RNID-approved induction loop.
- ii If you are likely to experience difficulty in accessing the venue please notify the Committee Services team on 020 7505 9000 ([committeeservices@londontravelwatch.org.uk](mailto:committeeservices@londontravelwatch.org.uk)) prior to the day of the meeting.
- iii It is anticipated that the meeting will conclude no later than 13.30. We will make every effort to keep to the timings shown for items on this agenda, but there may be occasions when it is necessary to alter them at short notice.
- iv Tea/coffee will be available on a self-service basis from 09.40. Lunch for members will be available at 13.30.
- v Please be aware of the fire evacuation procedure. Details of the procedure will be announced at the start of the meeting and are displayed on the pin board within the meeting room.
- vi The next Transport Services Committee meeting will be held on 3 March 2010.

## Location of London TravelWatch offices (6 Middle Street, London EC1)



### Buses

4 and 153	serving Aldersgate Street
100	serving London Wall, King Edward Street and St Martin's le Grand
8, 25, 242 and 521	serving Newgate Street and Holborn Viaduct
172	serving King Edward Street and St Martin's le Grand
55 and 243	serving Clerkenwell Road
56	serving Aldersgate Street and Giltspur Street
17, 45, 46 and 63	serving Farringdon Road

### Train and tube

Barbican	Underground and limited National Rail service
Farringdon	Underground and National Rail
St Paul's	Underground
City Thameslink	National Rail

### Blue Badge disabled parking

The nearest Blue Badge parking is situated in Bartholomew Close, which can only be accessed from Little Britain via King Edward Street, (see map). For further details contact Mark Donoghue, Committee Administrator, on 020 7726 9966 or use web link:

<http://pie.completedirections.com/pbb/CyxBnyEC2> .

### Cycle parking

The nearest cycle stand is in Long Lane near the eastern end of Smithfield Market.