
Agenda

Time: 9.30 am
Venue: Committee Room 4, City Hall
The Queen's Walk, More London, SE1 2AA
Contact: 020 3176 2999

**Refreshments will be available for members from 9.15 am.
The public meeting will begin at 9.30 am and will be open to the media and public unless a resolution to move into private session is passed in respect of specific agenda items.**

Members: Chris Brown, Richard Dilks, Glyn Kyle, Stephen Locke (Chair)
Abdikafi Rage, John Stewart, Ruth Thompson

1. 09.30 **Chair's introduction and pre-meeting announcements**
2. **Apologies for absence**
3. **Declarations of Interest**
All members have been asked to make a standing declaration of interests which can be consulted at the London TravelWatch office or viewed on the internet at: http://www.londontravelwatch.org.uk/home/declarations_of_interest. If any item on this agenda requires a specific declaration to be made, members are requested to do so.
4. **Chair's activities and Passenger Focus update**
5. 09.40 **Minutes**
To approve the minutes of the Board meeting of 26 November 2013.
6. 09.45 **Matters arising (LTW457)**
To note a report on matters arising from previous meetings.
7. 09.55 **Key activities (LTW458)**
To note a report on activities undertaken by members and/or officers since the last meeting.
8. 10.00 **Managing travel demand**
To consider the role of travel demand management in smoothing congestion on the transport network, including planning for disruption during the Christmas break and reviewing its implementation, with contributions from Vernon Everitt, Managing Director of Customer Experience, Marketing and Communications, and Stuart Reid, Director of Travel Demand Management Programme at Transport for London.
9. 10.50 **Consultation on local authority parking (LTW459)**
To consider the Government's consultation on the enforcement of parking restrictions on public highways and agree London TravelWatch's response.

- 10. 11.20 London travelling environment: what consumers think (LTW460)**
To note London TravelWatch's research report outlining passenger priorities for the travelling environment.
- 11. 11.40 Memorandum of understanding (LTW461)**
To note the revised memorandum of understanding between London TravelWatch and the London Assembly.
- 12. 11.50 Appointment of subsidiary bodies (LTW462)**
To note a report on the structures and Chairs of committees.
- 13. 11.55 Any other business**
To consider any other relevant business of which due notice has been given.
- The Chair will not accept late items unless they are genuinely of an emergency nature.*
- 14. Resolution to move into confidential session**
To resolve, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it is desirable in the public interest that the public should be excluded for the remainder of the meeting.
- 15. 12.00 Confidential minutes**
To approve the confidential minutes of the Board meeting of 26 November 2013.
- 16. 12.05 Communications strategy (LTW463)**
To consider London TravelWatch's draft communications strategy. The report will be circulated separately to members only.
- 17. 12.45 Any other business**
To consider any other relevant business of which due notice has been given.
- 18. 12.50 Meeting review**
To review the meeting and any financial, reputational or other risks posed therein.

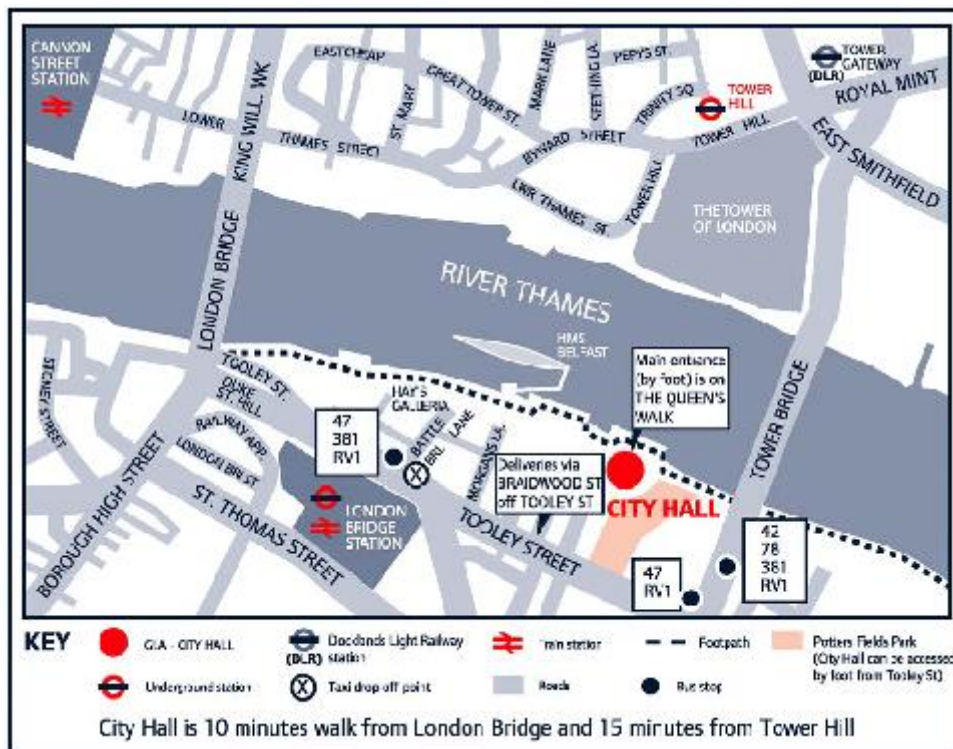
Note for members

This meeting will be followed by a visit to the TfL Contact Centre at North Greenwich. Members will leave City Hall at 1.30 pm to travel to the Contact Centre. The visit will conclude by 3.00 pm.

Notes on the Agenda

- i Access to meeting rooms is step-free, and a location map is appended.
- ii The Chair will make every effort to keep to the timings shown for items on this agenda, but there may be occasions when it is necessary to alter them at short notice.
- iii Tea and coffee will be available for members from 09.15.
- iv The next meeting will take place on 18 March 2014.
- v Contact for queries regarding this meeting: Committee Services team on 020 3176 2999 or email sharon.malley@londontravelwatch.org.uk

Location of and directions to the meeting



Getting to City Hall

Underground and rail stations

- London Bridge (Jubilee and Northern lines and mainline station)
- Tower Hill (Circle and District lines)
- Tower Gateway (Docklands Light Railway)

Buses

Routes 42, 47, 78, 381, RV1 pass close by City Hall.

River services

City Hall is near London Bridge City Pier, also Tower Millennium Pier and St Katharine's Pier. See Transport for London's river services website for details.

Bicycle

Bicycle racks are available on the south side of City Hall near to Potters Fields Park.

Cycle hire docking station

The nearest cycle hire docking station is on Tooley Street, at the junction with Weaver's Lane.