

# Board meeting 31.01.17



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## Agenda

Time: 10.00 am

Venue: 169 Union Street, London SE1 0LL

Contact: 020 3176 2999

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**\*Refreshments will be available for members from 9.30 am.**

**The public meeting will begin at 11.00 am and will be open to the news media and public unless a resolution to move into private session is passed in respect of specific agenda items.**

Members: Jackie Ballard, Alan Benson, Richard Dilks, Glyn Kyle, Stephen Locke (Chair), Abdi Osman, John Stewart

1. 10.00 **Convene in private session**  
To resolve, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it is desirable in the public interest that the public should be excluded for this part of the meeting. [This part of the meeting will be held in London TravelWatch's meeting room on the first floor.]
2. 10.05 **Update on GTR franchise including a discussion on driver-only operation of trains (LTW541)**  
To discuss performance of the GTR franchise including a discussion on driver-only operation of trains.
3. 11.00 **Resolve to move into public session**  
[This part of the meeting will be held in the Union Street boardroom on the ground floor.]
4. **Apologies for absence and declarations of interest**  
All members have been asked to make a standing declaration of interests which can be consulted at the London TravelWatch office or viewed on the internet at: [http://www.londontravelwatch.org.uk/home/declarations\\_of\\_interest](http://www.londontravelwatch.org.uk/home/declarations_of_interest). If any item on this agenda requires a specific declaration to be made, members are requested to do so.
5. 11.05 **Chair's activities and Transport Focus update**
6. 11.10 **Minutes**  
To approve the minutes of the Board meeting of 29 November 2016.
7. 11.15 **Matters arising (LTW542)**  
To note a report on matters arising from previous meetings.
8. 11.20 **Key activities (LTW543)**  
To note a report on activities undertaken by members and/or officers since the last meeting.

- 9. 11.30 Ticket offices (LTW544)**  
To consider London Underground's response to London TravelWatch's review of its closure of ticket offices, including a contribution by Mark Evers.
- 10. 12.20 Appointment of subsidiary bodies (LTW545)**  
To agree the structures and Chairs of committees.
- 11. 12.25 Any other business**  
To consider any other relevant business of which due notice has been given.
- The Chair will not accept late items unless they are genuinely of an emergency nature.*
- 12. Resolution to move into confidential session**  
To resolve, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it is desirable in the public interest that the public should be excluded for the remainder of the meeting.
- 13. 12.30 Confidential minutes**  
To approve the confidential minutes of the Board meeting of 29 November 2016.
- 14. 12.35 Meeting review**  
To review the meeting and any financial, reputational or other risks posed therein.

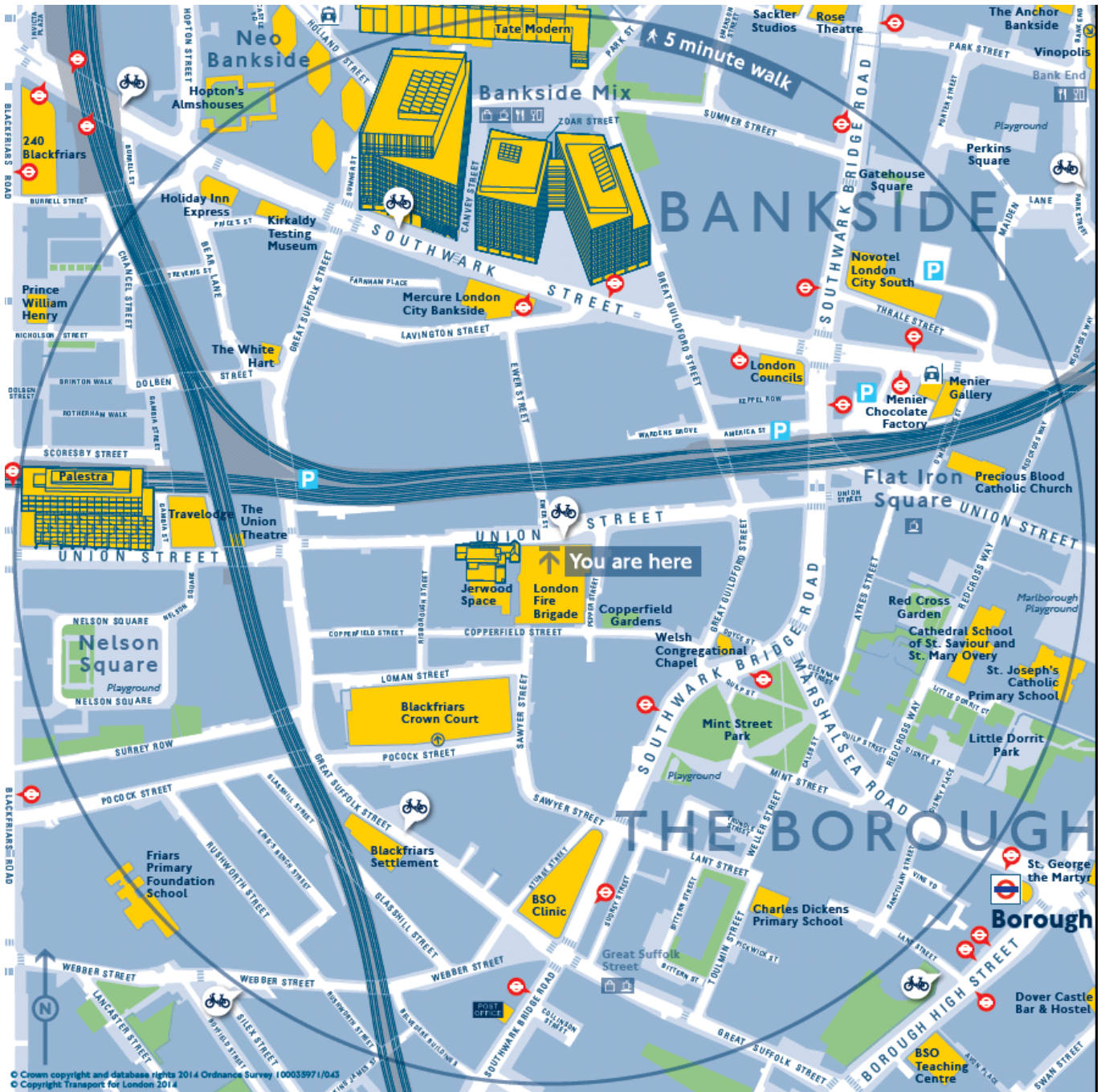
### **Notes on the Agenda**

- i The Chair will make every effort to keep to the timings shown for items on this agenda, but there may be occasions when it is necessary to alter them at short notice.
- ii The next meeting will take place on 11 April 2017.
- iii Contact for queries regarding this meeting: Committee Services team on 020 3176 2999 or email [sharon.malley@londontravelwatch.org.uk](mailto:sharon.malley@londontravelwatch.org.uk)

It is hoped that an informal session will take place after the meeting to update members on an independent alternative dispute resolution for rail passengers. Members will be contacted to confirm this.

## Location of and directions to the meeting

### The Fire Brigade HQ, 169, Union Street



### Underground and rail stations

We are a short walk from Waterloo (10 minutes) and Southwark (5 minutes) stations to the west, London Bridge (10 minutes) to the east and Blackfriars (10 minutes) stations to the north.

### Buses

The 45, 63, 100, 344, 381 and RV1 pass nearby.

### Cycle hire docking station

The nearest cycle hire docking station is in front of our building.