

Board meeting
23.04.20



Agenda

Time: 10.00 am

Contact: 0203 176 2999

The meeting will be held in private and will take place over video conference call via Zoom.

Members: Alan Benson, Jackie Ballard, Safia Iman, Arthur Leathley (Chair), Karen McArthur, Laura Osborne, Abdi Osman

1. 10.00 **Apologies for absence and declarations of interest**
All members have been asked to make a standing declaration of interests which can be consulted at the London TravelWatch office or viewed on the internet at: http://www.londontravelwatch.org.uk/home/declarations_of_interest. If any item on this agenda requires a specific declaration to be made, members are requested to do so.
2. **Chair's activities and Transport Focus update**
3. 10.15 **Minutes**
To approve the minutes of the Board meeting of 18 February 2020.
4. 10.25 **Director's discussion paper on the year ahead (LTW618)**
To consider a report by the Director.
5. 11.00 **Casework report (LTW619)**
To consider a report by the Casework Manager.
6. 11.15 **Impact of our influencing activity report (LTW620)**
To consider a report by the Operations and Communications Manager.
7. 11.30 **Budget summary for 2020-21**
To consider London TravelWatch's budget summary for the year 2020-21.
8. 11.45 **Any other business**
To consider any other relevant business of which due notice has been given.

The Chair will not accept late items unless they are genuinely of an emergency nature.

Notes on the Agenda

- i The Chair will make every effort to keep to the timings shown for items on this agenda, but there may be occasions when it is necessary to alter them at short notice.
- ii Contact for queries regarding this meeting: Operations and Communications team by email at luke.muskett@londontravelwatch.org.uk.