

Board meeting
19.11.19



Agenda

Time: 10.00 am
Venue: Europoint, 5-11 Lavington Street,
London, SE1 0NZ
Contact: 020 3176 2999/07930180242

<p style="text-align: center;">*Refreshments will be available for members from 9.45 am. The meeting will be held in private throughout as it falls during the pre-election period relating to the UK general election on 12 December 2019.</p>

Members: Alan Benson, Jackie Ballard, Safia Iman, Arthur Leathley (Chair), Karen McArthur, Laura Osborne, Abdi Osman

1. 10.00 **Apologies for absence and declarations of interest**
All members have been asked to make a standing declaration of interests which can be consulted at the London TravelWatch office or viewed on the internet at: http://www.londontravelwatch.org.uk/home/declarations_of_interest. If any item on this agenda requires a specific declaration to be made, members are requested to do so. The Chair will explain the fire safety procedures that are in place at Europoint.
2. **Chair's activities and Transport Focus update**
3. 10.15 **Minutes**
To approve the minutes of the Board meeting of 15 October 2019.

To note the minutes of the Governance Committee meeting held on 23 July 2019.
4. **Matters arising (LTW610)**
To note a report on matters arising from previous meetings.
5. 10.25 **Any other business**
To consider any other relevant business of which due notice has been given.

The Chair will not accept late items unless they are genuinely of an emergency nature.
6. **Confidential minutes**
To approve the confidential minutes of the Board meetings of 15 October 2019.
7. 10.30 **The rest of the meeting will be an interactive session for staff and board members to get to know each other better**

This will cover:

- Update from Joanna and Arthur on partnership working with Transport Focus
- Presentation from Tim on typical week for the Policy team
- Get to know you session
- Presentation from Susan on casework (deferred from previous meeting)

Notes on the Agenda

- i A location map is appended.
- ii The Chair will make every effort to keep to the timings shown for items on this agenda, but there may be occasions when it is necessary to alter them at short notice.
- iii Tea and coffee will be available during the meeting.
- iv Contact for queries regarding this meeting: Operations and Communications team on 0203 176 5933/07930 180242 or email luke.muskett@londontravelwatch.org.uk.

Location of and directions to the meeting

Europoint, 5-11 Lavington Street, London, SE1 0NZ



Underground and rail stations

We are a short walk from Waterloo (10 minutes) and Southwark (5 minutes) stations to the west, London Bridge (10 minutes) to the east and Blackfriars (10 minutes) stations to the north.

Buses

The 40, 63, 344 and 381 pass nearby.

Cycle hire docking station

The nearest cycle hire docking station is at the end of the road where Lavington Street meets Southwark Street.