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## Agenda

Time: 10.45 am  
Venue: Quaker Meeting House, 7 Upper  
Lattimore Road, St Albans, AL1 3UD  
Contact: 020 3176 2999/07930180242

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**\*Refreshments will be available for members from 10.30 am.  
The public meeting will begin at 11.15 am and will be open to the news media and public unless a  
resolution to move into private session is passed in respect of specific agenda items.**

Members: Jackie Ballard, Alan Benson, Safia Iman, Arthur Leathley (Chair), Karen McArthur, Laura Osborne, Abdi Osman

1. 10.45 **Confidential pre-meeting discussion**  
Members are invited to a confidential discussion of the agenda. The meeting will move into public session at the conclusion of this discussion.
2. 11.15 **Apologies for absence and declarations of interest**  
All members have been asked to make a standing declaration of interests which can be consulted at the London TravelWatch office or viewed on the internet at: [http://www.londontravelwatch.org.uk/home/declarations\\_of\\_interest](http://www.londontravelwatch.org.uk/home/declarations_of_interest). If any item on this agenda requires a specific declaration to be made, members are requested to do so. The Chair will explain the fire safety procedures that are in place at Europoint.
3. **Chair's activities and Transport Focus update**
4. 11.25 **Minutes**  
To approve the minutes of the Board meeting of 2 April 2019.  
  
To note the minutes of the Governance Committee meeting held on 12 February.
5. 11.30 **Matters arising (LTW604)**  
To note a report on matters arising from previous meetings.
6. 11.35 **Annual accounts (LTW605)**  
To receive the annual accounts for the 2018-19 financial year.
7. 11.45 **Passenger issues in Hertfordshire and adjacent London Boroughs (LTW606)**  
To receive a briefing note on some of the transport issues affecting passengers in Hertfordshire and adjacent London Boroughs. We will hear from representatives from Hertfordshire County Council, Govia Thameslink Railway and a number of local user groups.

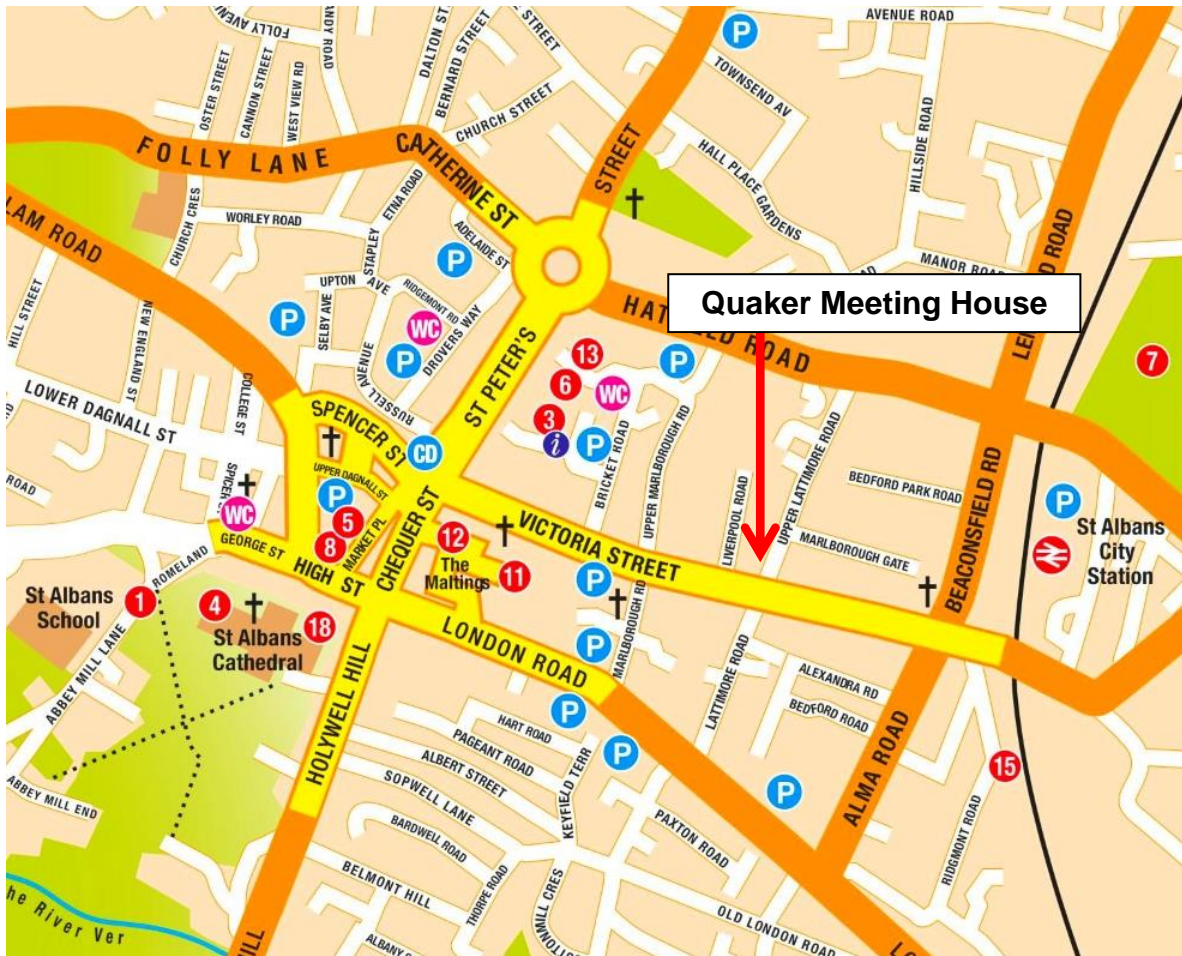
8. 13.00 **Any other business**  
To consider any other relevant business of which due notice has been given.
- The Chair will not accept late items unless they are genuinely of an emergency nature.*
9. **Resolution to move into confidential session**  
To resolve, under section 15(2)(b) of schedule 18 of the Greater London Authority Act 1999, that by reason of the confidential nature of the item(s) to be discussed, it is desirable in the public interest that the public should be excluded for the remainder of the meeting.
10. **Confidential minutes**  
To approve the confidential minutes of the Board meeting of 2 April 2019.
11. 13.10 **Meeting review**  
To review the meeting and any financial, reputational or other risks posed therein, and to look forward in relation to matters arising from the meeting.

### **Notes on the Agenda**

- i A location map is appended.
- ii The Chair will make every effort to keep to the timings shown for items on this agenda, but there may be occasions when it is necessary to alter them at short notice.
- iii Tea and coffee will be available during the meeting.
- iv A sandwich lunch will be provided for members after the meeting.
- v The date of the next meeting will be 15 October 2019.
- vi Contact for queries regarding this meeting: Operations and Communications team on 0203 176 5933/07930 180242 or email [luke.muskett@londontravelwatch.org.uk](mailto:luke.muskett@londontravelwatch.org.uk).

## Location of and directions to the meeting

**Quaker Meeting House, 7 Upper Lattimore Rd, St Albans AL1 3UD**



### St Albans City Centre Map and Key

- |                     |                                  |                               |                               |                            |
|---------------------|----------------------------------|-------------------------------|-------------------------------|----------------------------|
| 1 Abbey Gateway     | 8 Clock Tower                    | 15 St Albans South Signal Box | P Car Parks                   | Visitor Information Centre |
| 2 Abbey Theatre     | 9 Kingsbury Watermill            | 16 Verulamium Museum          | C Coach Parks                 | Centre                     |
| 3 Alban Arena       | 10 Roman Mosaic & Hypocaust      | 17 Verulamium Park            | + Churches, Places of Worship | CD Coach Drop Off Point    |
| 4 Cathedral         | 11 Maltings Arts Theatre/Library | 18 Vintry Garden              | ... Footpaths                 |                            |
| 5 Christopher Place | 12 Maltings Shopping Centre      | 19 Ye Olde Fighting Cocks Inn | Yellow Main Shopping Centre   |                            |
| 6 Civic Centre      | 13 Police Station                |                               | WC Public Toilets             |                            |
| 7 Clarence Park     | 14 Roman Theatre                 |                               |                               |                            |

## Rail stations

The closest station to the venue is St Albans City station, which is around a 7 minute walk away. To walk to the Quaker Meeting House from the station, walk along Victoria Street and take the second turning on the right onto Upper Lattimore Road. The venue is on the left hand side of the road.

## Buses

The 84 and 305 stop just outside Upper Lattimore Road and both can be taken either from St Albans City station or from the town centre.

## Parking

There is a car park along Victoria Street between Upper Marlborough Road and Bricket Road. There is also parking available at St Albans City station. Please be aware that these are not free and hourly charges apply.