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## **Key business plan activity 2018-19**

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Agenda item: 7a  
Date: 12 February 2019

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### **1. Key business plan activity 2018-19**

- 1.1. The key business plan activity report is an on-going 'live' document which we use internally to monitor our progress against our business plan strategic objectives, which have been agreed by the Board, for the year.
- 1.2. We report quarterly to members on our progress at the Governance Committee.
- 1.3. We use the information from the Key business plan activity report as well as the Impact of our influencing activity report when we draft our twice yearly performance reports to the GLA.
- 1.4. Staff performance targets are set against objectives in the business plan and we monitor progress towards achieving these targets.
- 1.5. We recently changed the format of this report to a more topic-based approach because we thought that this was the format that the Transport Committee wanted it in. However, as our Business Plan was not accepted when it was last submitted to the Transport Committee, we are waiting further instructions from the Transport Committee as to how they would like this report to be presented in the future.
- 1.6. Most of our work is ongoing and will carry on from one year to another. However, there are some things which we have planned to complete in the year. Details are in the attached report.

### **2. Recommendation**

- 2.1. That the Committee notes the report.