
Secretariat memorandum

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Agenda item: 5

LTW627

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Matters arising

1 Purpose of report

- 1.1. To record responses to or further information received on matters arising from previous meetings.

2 Recommendation

- 2.1. That the report is received for information

3 Information

- 3.1. The current position is set out in the accompanying table (Annex A). Updates for inclusion in this report are invited five working days in advance of the meeting, in writing to the Operations and Communications team, rather than in person at the meeting.

4 Equalities and inclusion implications

- 4.1. None – report is for information only.

5 Financial implications

- 5.1. None – report is for information only.

6 Legal powers

- 6.1. Section 248 of the Greater London Authority Act 1999 places upon London TravelWatch (as the London Transport Users Committee) a duty to consider - and where it appears to the Committee to be desirable, to make recommendations with respect to - any matter affecting the functions of the Greater London Authority or Transport for London which relate to transport (other than of freight). Section 252A of the same Act (as amended by Schedule 6 of the Railways Act 2005) places a similar duty upon the Committee to keep under review matters affecting the interests of the public in relation to railway passenger and station services provided wholly or partly within the London railway area, and to make representations about them to such persons as it thinks appropriate.

Annex A: Matters arising from previous London TravelWatch meetings

No	Date	Minute	Action	London TravelWatch owner	Status	
1.	23.04.20	6	Produce a risk register to be shown to the Board	Director	Two sessions have now been held to develop a risk register for the organisation and its current state will be outlined in a report included in 15 September Board papers.	In progress
2.	16.06.20	9	TfL to explain why Clapham South had been closed.	Committee and Public Liaison Officer	Station was closed due to staff absence, due to shielding, self-isolating or falling ill. Priority was placed on maintaining interchange stations and those that serve key locations (e.g. hospitals) and TfL redeployed staff accordingly.	Complete
3.	16.06.20	10.	Finance Manager to share financial information with Members on a monthly basis.	Finance Manager	The plan is to start monthly accounts to the Board from September. By mid-September August accounts will be sent to members and then members will receive this information monthly from then on.	Complete