

Board meeting  
24.10.17

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**Secretariat memorandum**

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Agenda item: 6  
LTW561  
Drafted 12.10.17

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## Key activities

### 1 Purpose of report

- 1.1. To advise members of actions undertaken since last meeting by the secretariat or members in relation to any matter pertaining to this committee.

### 2 Recommendation

- 2.1. That the report is received for information.

### 3 Information

- 3.1. The table attached below contains a list of meetings attended by officers of London TravelWatch with various transport providers and organisations. Details of specific activities may be requested via the listed contact.
- 3.2. This report covers both strategic and operational matters that have taken place since the last meeting of members.

### 4 Equalities and inclusion implications

- 4.1. This report poses no specific equalities and inclusion implications.

### 5 Financial implications

- 5.1. No specific financial implications for London TravelWatch arise from this report.

### 6 Legal powers and financial implications

- 6.1. Section 248 of the Greater London Authority Act 1999 requires London TravelWatch (as the London Transport Users Committee) to consider, and where it appears to it to be desirable, to make recommendations with respect to any service or facility provided by or for (or in the case of hackney carriages and private hire vehicles, licensed by) Transport for London, other than a matter relating to the transportation of freight, if it has been the subject of representations made by or on behalf of users of that service or facility. Section 252B of the same Act places a similar duty on the Committee in respect of users or potential users of railway services provided wholly or partly within the "London railway area" as defined under the provisions of the Railways Act 1993.

| <b>Organisation/Individual</b>   | <b>Notes</b>  | <b>Relevant Officers and Members</b>  | <b>Date</b><br>(chronological) |
|--|---|---|--------------------------------|
| Great Western Railway, Network Rail, Transport for London, local authorities and other train operators                 | Steering group on Christmas 2017 engineering works on Paddington-Reading route  | Director, Policy and Investigation  | 12.09.17                       |
| Transport Times  | Rail Summit with Secretary of State for Transport as keynote speaker  | Chief Executive   | 13.09.17                       |
| Govia Thameslink Railway and Network Rail  | Rail industry stakeholder session on 2018 timetable   | Director, Policy and Investigation  | 14.09.17                       |
| Will Norman, Walking and Cycling Commissioner  | Update meeting (Will Norman substituted for Leon Daniels, who was unable to attend at short notice due to a major incident) | Chair Designate; Chief Executive; Director, Policy and Investigation; Policy Officer (VS) | 15.09.17                       |
| Travel Demand Management board   | Lessons from summer 2017 including World Athletics Championships and Waterloo blockade; Christmas 2017 planning             | Director, Policy and Investigation; Policy Researcher                                     | 18.09.17                       |
| Ed Williams, Executive Director of Secretariat, and Richard Berry, Transport Scrutiny Manager, Greater London Assembly | Update meeting  | Chief Executive; Director, Policy and Investigation                                       | 19.09.17                       |
| Vernon Everitt, MD Customers, Communications and Technology, Transport for London                                      | Update meeting  | Chair; Chief Executive; Director, Policy and Investigation                                | 19.09.17                       |
| Rail Delivery Group, Transport Focus, Office of Rail and Road, Department for Transport                                | Rail ombudsman task force meeting   | Chief Executive   | 20.09.17                       |
| Abellio Group  | Southeastern franchise bid  | Director, Policy and Investigation; Policy Researcher                                     | 20.09.17                       |
| Transport for London   | Assisted transport services workshop  | Policy Officer (VS)   | 20.09.17                       |
| London Pensions Fund Authority   | Annual pensions fair  | Policy Officer (KB); Casework Officer (FP)  | 21.09.17                       |
| Network Rail   | Kent Route study working group  | Director, Policy and Investigation  | 22.09.17                       |
| Network Rail; Govia Thameslink Railway   | Alliance board meeting  | Director, Policy and Investigation  | 22.09.17                       |

| <b>Organisation/Individual</b>  | <b>Notes</b>   | <b>Relevant Officers and Members</b>                                   | <b>Date</b><br>(chronological) |
|---|--|--|--------------------------------|
| Sam Russell, Stakeholder Manager, London Overground   | Ticket retailing reform  | Director, Policy and Investigation                                     | 25.09.17                       |
| Stagecoach Group  | Southeastern franchise bid   | Director, Policy and Investigation; Policy Researcher                  | 03.10.17                       |
| Jane Jones, Head of Public Affairs, Great Western Railway   | Christmas blockade; rolling stock introduction; complaint handling and performance; research | Director, Policy and Investigation                                     | 03.10.17                       |
| Rail Delivery Group, Transport Focus, Office of Rail and Road, Department for Transport               | Rail ombudsman task force meeting  | Chief Executive  | 04.10.17                       |
| Verna Cruickshank, Department for Transport, and HS2  | West Coast Partnership update  | Director, Policy and Investigation; Policy Researcher                  | 06.10.17                       |
| London Assembly Transport Committee   | Presentation of budget bid and performance report  | John Stewart; Chief Executive  | 10.10.17                       |
| Mark Evers, Director of Customer Strategy, and Mark Wild, MD London Underground, Transport for London | Update meeting   | Chief Executive; Director, Policy and Investigation; Policy Researcher | 11.10.17                       |
| Haringey council  | Haringey transport forum   | Policy Researcher  | 11.10.17                       |
| Great Western Railway, Network Rail, local authorities  | Steering group on Christmas 2017 engineering works   | Policy Officer (KB)  | 13.10.17                       |
| Mark Farrow, Director of London Rail, Network Rail  | Route supervisory boards, TDM boards, Gibb review implementation                             | Chief Executive; Director, Policy and Investigation; Policy Researcher | 13.10.17                       |
| Nick Baker, Head of London Trams, Transport for London  | Update meeting   | Director, Policy and Investigation; Policy Officer (VS)                | 13.10.17                       |

During this period, officers also attended events including:

- Conservative and Labour party annual conferences
- National Transport Awards
- Mayor's Question Time